

WORK SESSION (COUNTY BOARD ROOM):

JAIL IMPROVEMENT DISCUSSION

287G PROGRAM UPDATE AND DISCUSSION

CALL MEETING TO ORDER

Board Chair Genny Reynolds called the meeting to order at 9:00 a.m. with the following Commissioners present: Commissioners Whitcomb, Tellinghuisen, Reynolds, and Bjornson. Commissioner Munson was absent.

PLEDGE OF ALLEGIANCE

The pledge of Allegiance was recited.

APPROVE THE AGENDA (ADDITIONS AND DELETIONS)

A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to approve the agenda as presented with the deletion of items 5.5, 5.6, and 5.13, and the amendment of the minutes for item 4.5 to include the resolutions.

CONSENT AGENDA

A motion was made by Commissioner Bjornson, seconded by Commissioner Whitcomb, and unanimously carried to approve the agenda as presented.

REVIEW OF ADMINISTRATOR WARRANTS

CONSIDER EQUIPMENT ACQUISITION

Approve the purchase of R280 Disc Mower in the amount of \$15,980.64 to Midwest Machinery Co. for State Contract 092923-DAC (PG 1P CG 70).

Approve the purchase of Swenson Shouldering Machine in the amount of \$10,952.00 to Monroe Towmaster, LLC for State Contract 267372.

Approve the purchase of 24 ft Tilt Trailer in the amount of \$10,045.34 to Renville Sales, Inc. for State Contract 0000297342.

CONSIDER PURCHASE OF COMPUTERS FOR COUNTY OFFICES

Approve the purchase of 38 laptops and accompanying monitors in the amount of \$76,435.84 to SHI Government Solutions for Contract 2024056-02.

CONSIDER PURCHASE OF COMPUTERS FOR CVS

Approve the purchase of 29 laptops and accompanying monitors in the amount of \$55,310.53 to SHI Government Solutions for Contract 2024056-02.

CONSIDER MARCH 3, 2026 MEETING MINUTES

REGULAR AGENDA

PUBLIC WORKS

CONSIDER RESOLUTION 03-17-26-01: MNDOT CONSTRUCTION AGREEMENT NO. 1062408 FOR SP 4804-23

Public Works Director/County Engineer Wesley Davis presented the agenda item. Discussion took place regarding the payment the County will receive and if that payment is enough to cover the maintenance and damage to the road with the detour. A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to adopt resolution 03-17-26-01: MnDOT Construction Agreement No. 1062408 for SP 4804-23.

***Board of County Commissioners
Mille Lacs County, Minnesota***

Resolution No.: 03-17-26-01

***AUTHORIZE EXECUTION OF DETOUR AGREEMENT WITH THE MINNESOTA
DEPARTMENT OF TRANSPORTATION***

WHEREAS, the State of Minnesota, Department of Transportation has provided an agreement to provide for payment by the State to the County for the use of County State Aid Highway No. 17 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 27 from 750' N of County State Aid Highway No. 17 under State Project No. 4804-23.

NOW, THEREFORE, BE IT RESOLVED, that the Mille Lacs County Board of Commissioners does hereby authorize entering into MNDOT agreement No. 1062408 with the State of Minnesota, Department of Transportation, for the aforementioned purpose.

CONSIDER RESOLUTION 03-17-26-02: MNDOT CONSTRUCTION AGREEMENT NO. 1062369 FOR SP 4813-18

Public Works Director/County Engineer Davis presented the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Tellinghuisen, and unanimously carried to adopt resolution 03-17-26-02: MnDOT Construction Agreement No. 1062369 for SP 4813-18.

***Board of County Commissioners
Mille Lacs County, Minnesota***

Resolution No.: 03-17-26-02

***AUTHORIZE EXECUTION OF DETOUR AGREEMENT WITH THE MINNESOTA
DEPARTMENT OF TRANSPORTATION***

WHEREAS, the State of Minnesota, Department of Transportation has provided an agreement to provide for payment by the State to the County for the use of County State Aid Highway No. 23 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 169 at the intersection of Trunk Highway 169 and highway 27 under State Project No. 4813-18.

NOW, THEREFORE, BE IT RESOLVED, that the Mille Lacs County Board of Commissioners does hereby authorize entering into MNDOT agreement No. 1062408 with the State of Minnesota, Department of Transportation, for the aforementioned purpose.

CONSIDER EQUIPMENT ACQUISITION

Public Works Director/County Engineer Davis presented the agenda item. A motion was made by Commissioner Tellinghuisen, seconded by Commissioner Whitcomb, and unanimously carried to approve the acquisition of Crafcro Crack Sealer for \$72,560.50 from Crafcro.

CONSIDER AUTHORIZATION TO SOLICIT RFP FOR MASTER SERVICE AGREEMENT (MSA) FOR SURVEYING SERVICES

Public Works Director/County Engineer Davis presented the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to approve authorization to proceed with RFP.

CONSIDER THE PURCHASE OF A PATENT-PROTECTED KEY AND CORE LINE ENCRYPTED ONLY FOR MILLE LACS COUNTY FACILITIES

Facility & Fleet Operations Manager Noelan Lange presented the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to approve the purchase order in the amount of \$19,811.00 from Best Sold by Cargo Protectors Inc. as presented for replacement of key and cores to support secure key control and facility access management.

CONSIDER APPROVAL OF PROCUREMENT STRUCTURE AND AUTHORIZATION TO SOLICIT PROPOSALS FOR THE JUSTICE CENTER AND NORTH MAINTENANCE FACILITY SEALANT PROJECT

Facility & Fleet Operations Manager Lange presented the agenda item. A motion was made by Commissioner Bjornson, seconded by Commissioner Whitcomb, and unanimously carried to approve the procurement structure and authorize staff to proceed with solicitation of proposals for the sealant Project, with materials to be purchased through the OMNIA/The Garland Company Cooperative contract, labor to be procured separately through the RFP process, and a total project budget not to exceed \$198,000.

ADMINISTRATIVE SERVICES OFFICE

CONSIDER CHILDCARE SOLUTIONS TEAM GRANT AWARD

Community and Organizational Development Manager Lainy Hoskins presented the agenda item. A motion was made by Commissioner Bjornson, seconded by Commissioner Tellinghuisen, and unanimously carried to approve the Childcare Solutions Team Grant in the amount of \$500 for our annual provider appreciation.

CONSIDER HRA POLICY, HTF POLICY, AND HTF DEVELOPER APPLICATION

Community and Organizational Development Manager Hoskins presented the agenda item. A motion was made by Commissioner Bjornson, seconded by Commissioner Whitcomb, and unanimously carried to approve HRA Policy, HTF Policy, and HTF Developer Application.

CONSIDER COUNTY ADMINISTRATOR EMPLOYMENT AGREEMENT BETWEEN MILLE LACS COUNTY AND DOUG HANSEN

Personnel Director Karly Feters presented the agenda item. Discussion took place regarding the reinstatement option within the employment contract. A motion was made by Commissioner Bjornson, seconded by Commissioner Tellinghuisen and carried with Commissioner Reynolds, Tellinghuisen, and Bjornson in favor, and Commissioner Whitcomb voting opposed to approve the County Administrator Employment Agreement between Mille Lacs County and Doug Hansen.

CONSIDER RESOLUTION 03-17-26-03: UPDATE TO ESTABLISHING CHANGE FUNDS RESOLUTION

Chief Financial Officer Amy Anderson presented the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to adopt resolution 03-17-26-03: Update to Establishing Change Finds.

***Board of County Commissioners
Mille Lacs County, Minnesota***

Resolution No.: 03-17-26-03

ESTABLISHING CHANGE FUNDS

WHEREAS Minnesota Statute § 375.45 provides for the establishment of change funds; and

WHEREAS, the Mille Lacs County Administrator has reviewed departmental needs and requests for said funds.

NOW, THEREFORE, BE IT RESOLVED, that the Mille Lacs County Board of Commissioners hereby establishes or re-establishes the following change funds:

- Land Services: \$700
- CVS: \$50
- Sheriff's Office: \$250
- ASO: \$100

BE IT FURTHER RESOLVED THAT all previous approvals for change funds be repealed and replaced with the amounts noted herein.

COMMITTEE REPORTS

Commissioner Reynolds attended the library opening. Commissioner Whitcomb attended two East Central Solid Waite Meetings and a Central Mn Jobs and Training Meeting.

ADJOURN

A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to adjourn the meeting at 10:13 a.m.

WORK SESSION (COUNTY BOARD ROOM):

CORRECTIONS ADVISORY BOARD INFORMATION

ATTEST:

Doug Hansen
County Administrator

Genny Reynolds
County Board Chairperson