WORK SESSION (COUNTY BOARD ROOM):

INTERN REPORT

2026 BUDGET REVIEW: PUBLIC WORKS

CALL MEETING TO ORDER
Board Chair Genny Reynolds called the meeting to order at 9:00 a.m. with the following commissioners present: Commissioners Whitcomb, Tellinghuisen, Reynolds, Bjornson and Munson.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

APPROVE THE AGENDA (ADDITIONS AND DELETIONS)
A motion was made by Commissioner Tellinghuisen, seconded by Commissioner Bjornson, and unanimously carried to approve the agenda as amended with the deletion of item 5.5 for additional research.

CONSENT AGENDA
A motion was made by Commissioner Whitcomb, seconded by Commissioner Munson, and unanimously carried to approve the agenda as amended with items 4.6 and 4.7 removed for discussion.

CONSIDER AUGUST 5, 2025, COUNTY BOARD MEETING MINUTES

CONSIDER MOU WITH TEAMSTERS LOCAL 320

REVIEW OF ADMINISTRATOR WARRANTS

REVIEW OF CVS WARRANTS

REVIEW HOFFMAN LIVESTOCK FEEDLOT PERMIT

CONSIDER ERICKSONVILLE FACILITY DOOR CONTROLS
Commissioner Munson asked for additional information regarding this agenda item. Facility and Fleet Operations Manager Noelan Lange explained that this item was included as an estimate previously, this is just to finalize the vendor. A motion was made by Commissioner Munson, seconded by Commissioner Whitcomb, and unanimously carried to approve the Ericksonville Facility Door Controls agreement with Electro Watchman, Inc. for $21,715.00.

CONSIDER ERICKSONVILLE FACILITY SECURITY CAMERAS CCTV SYSTEM
Commissioner Munson asked for additional information regarding this agenda item. Facility and Fleet Operations Manager Noelan Lange explained that this item was included as an estimate previously, this is just to finalize the vendor. A motion was made by Commissioner Munson, seconded by

Commissioner Whitcomb, and unanimously carried to approve the Ericksonville Facility Security Cameras CCTV System agreement with Electro Watchman, Inc. for $24,480.00.

CONSIDER RESOLUTION 08-19-25-01: ESTABLISH UOCAVA AND SAF BALLOT BOARDS FOR NOVEMBER SPECIAL ELECTIONN

Board of County Commissioners
Mille Lacs County, Minnesota
Resolution No.: 08-19-25-01
ESTABLISHING AN UOCAVA AND S-A-H ABSENTEE BALLOT BOARD FOR THE SPECIAL GENERAL ELECTION

WHEREAS, *Mille Lacs County is required by Minnesota Statutes 203B.121, Subd.1 to establish an Absentee Ballot Board effective September 19, 2025; and*

WHEREAS, *this board will bring uniformity in the processing of accepting or rejecting returned UOCAVA and Safe at Home absentee ballots in Mille Lacs County; and*

WHEREAS, *the Absentee Ballot Board would consist of a sufficient number or election judges as provided in sections 204B.19 to 204B.22 or deputy county auditors trained in the processing and counting of absentee ballots;*

NOW, THEREFORE, BE IT RESOLVED, *that the Mille Lacs County Board of Commissioners hereby establishes an UOCAVA Absentee Ballot Board that would consist of a sufficient number of election judges as proved in sections 204B.19 to 204B.22 or deputy auditors to perform the task.*

REGULAR AGENDA

LAND SERVICES OFFICE

CONSIDER PLANNING COMMISSION RECOMMENDATION
Zoning Administrator Keenan Hayes reviewed the agenda item. Discussion took place on the type of material being collected with this Conditional Use Permit. A motion was made by Commissioner Bjornson, seconded by Commissioner Tellinghuisen, and unanimously carried to approve the planning commission recommendation.

ADMINISTRATIVE SERVICES OFFICE

CMJTS PRESENTATION
Staff from Central Minnesota Jobs and Training Services reviewed the presentation.

INITIATIVE FOUNDATION PRESENTATION
Staff from the Initiative Foundation reviewed the presentation.

CONSIDER REVISED ADMINISTRATIVE FINANCIAL SPECIALIST POSITION DESCRIPTION

County Administrator Dillon Hayes reviewed the agenda item. Discussion took place on who this position would report to and whether there would be additional positions hired for other departments. A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to approve the revised Administrative Financial Specialist position description.

CONSIDER RESOLUTION 08-19-25-03: AUTHORIZATION TO APPROVE AND EXECUTE REAL ESTATE TRANSACTION

County Administrator Hayes reviewed the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to adopt resolution 08-19-25-03: Authorization to Approve and Execute Real Estate Transaction.

Board of County Commissioners
Mille Lacs County, Minnesota
Resolution No.: 08-19-25-03
AUTHORIZATION TO APPROVE AND EXECUTE REAL ESTATE TRANSACTION

WHEREAS Mille Lacs County is the owner of certain real property situated in the State of Minnesota; and

WHEREAS it is in the public interest that said property be conveyed or otherwise transferred pursuant to applicable laws, and

WHEREAS the Minnesota Title Standards White Pages require an original or certified copy of a County Board Resolution approving and authorizing the transaction, including the identity of the party authorized to sign on behalf of the County and the legal description of the subject premises.

NOW, THEREFORE, BE IT RESOLVED by the Mille Lacs County Board of Commissioners as follows:

1. *The County Board hereby approves the proposed real estate transaction involving the property legally described as follows:*

That part of the Southwest Quarter of the Northwest Quarter of Section 22, Township 42, Range 26, Mille Lacs County, Minnesota lying south of the North 300.00 feet of said Southwest Quarter of the Northwest Quarter as measured at a right angle to the north line of said Southwest Quarter of the Northwest Quarter; and lying west of "Line A" described below; and lying north of "Line B" described below:

Said "Line A" is described as follows:

Commencing at a point on the west line of said Southwest Quarter of the Northwest Quarter distant 604.00 feet north from the southwest corner of said Southwest Quarter of the Northwest Quarter; thence east at a right angle from said west line of the Southwest Quarter of the Northwest Quarter, a distance of 396.00 feet to the point of beginning of said "Line A"; thence north at a right angle, a distance of 425.54 feet to intersect the south line of said North 300.00 feet of the Southwest Quarter of the Northwest Quarter and said "Line A" there terminating.

Said "Line B" is described as follows:

Beginning at a point on said west line of the Southwest Quarter of the Northwest Quarter distant 802.00 feet north from said southwest corner of the Southwest Quarter of the Northwest Quarter; thence east at a right angle from said west line of the Southwest Quarter of the Northwest Quarter, a distance of 396.00 feet to intersect said "Line A", and said "Line B" there terminating.

2. *The Board hereby designates and authorizes the following individuals to sign any and all documents necessary to effectuate the transfer, including but not limited to deeds, closing documents, and certifications:*

    Genny Reynolds, County Board Chair
    Dillon Hayes, County Administrator

3. *This Resolution shall be recorded at the time of closing to satisfy title requirements and provide official record of the County's authorization.*

<u>CONSIDER RESOLUTION 08-19-25-04: AUTHORIZATION TO APPROVE AND EXECUTE REAL ESTATE TRANSACTION</u>

County Administrator Hayes reviewed the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Munson, and unanimously carried to adopt resolution 08-19-25-04: Authorization to Approve and Execute Real Estate Transaction.

Board of County Commissioners
Mille Lacs County, Minnesota
Resolution No.: 08-19-25-03
AUTHORIZATION TO APPROVE AND EXECUTE REAL ESTATE TRANSACTION

WHEREAS *Mille Lacs County has been presented with a proposed transaction to acquire the following described real property:*

- *Lots Three (3) and Four (4), Block Three (3), Eriksonville, Mille Lacs County, Minnesota (PID 14-240-0100); and*
- *Lots Thirteen (13), and Fourteen (14), Block Three (3) of Village of Eriksonville, Mille Lacs County, Minnesota (PID 14-240-0150)*

WHEREAS *Mille Lacs County has determined that above-described property is not required to be held for any special public purposes, and that acquisition of the property is in the best interests of the County; and*

WHEREAS *the Mille Lacs County Board of Commissioners desires to approve and authorize acquisition of said property.*

NOW, THEREFORE, BE IT RESOLVED *by the Mille Lacs County Board of Commissioners as follows:*

1. *The above-described real property is not required to be held for any special purpose and no restrictions preclude its acquisition.*

2. *The proposed acquisition of the property is hereby approved and authorized.*

3. *The Board hereby designates and authorizes the following individuals to sign any and all documents necessary to effectuate the transfer, including but not limited to deeds, closing documents, and certifications:*

   Genny Reynolds, County Board Chair
   Dillon Hayes, County Administrator

4. *This Resolution shall be recorded at the time of closing to satisfy title requirements and provide official record of the County's authorization.*

COMMITTEE REPORTS
Commissioner Munson attended the SWCD meeting. Commissioner Whitcomb attended East Central Solid Waste, the CMJTS, and the Judicial Ditch 1 meeting.

ADJOURN
A motion was made by Commissioner Bjornson, seconded by Commissioner Munson and unanimously carried to adjourn the meeting at 9:53 a.m.

WORK SESSION (COUNTY BOARD ROOM):

CVS ANNUAL REPORT

2026 BUDGET REVIEW: CVS

2026 BUDGET REVIEW: SWCD

2026 BUDGET REVIEW: COUNTY ATTORNEY'S OFFICE

COUNTY ADMINISTRATOR'S REPORT

ATTEST:

Dillon Hayes	Genny Reynolds
County Administrator	County Board Chairperson