WORK SESSION (CONFERENCE ROOM D):

REVIEW SOO LINE TRAIL ORDINANCE

REVIEW 2023 AUDIT

COUNTY ADMINISTRATOR'S REPORT

CALL MEETING TO ORDER
Board Vice Chair Roger Tellinghuisen called the meeting to order at 9:00 a.m. with the following commissioners present: Commissioners Munson, Bjornson, Whitcomb, and Tellinghuisen. Commissioner Reynolds attended the meeting virtually via Microsoft Teams from the physical location of 3002 Owl Creek Road, Thermopolis, Wyoming 82443.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

APPROVE THE AGENDA (ADDITIONS AND DELETIONS)
A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried on a roll call vote to accept the agenda as presented.

CONSENT AGENDA
A motion was made by Commissioner Whitcomb, seconded by Commissioner Munson, and unanimously carried on a roll call vote to accept the Consent Agenda as presented.

CONSIDER REVISED GENERAL LEDGER ACCOUNT MAINTENANCE POLICY

CONSIDER 2024-26 STATE-COUNTY CIVIL RIGHTS ASSURANCE AGREEMENT

REVIEW OF CVS WARRANTS

REVIEW OF ADMINISTRATOR WARRANTS

CONSIDER ERICKSONVILLE BIDS

CONSIDER MARCH 4, 2025 COUNTY BOARD MEETING MINUTES

CONSIDER AUTHORIZATION TO APPLY FOR CONGRESSIONALLY DIRECTED SPENDING REQUEST

REGULAR AGENDA

ADMINISTRATIVE SERVICES OFFICE

REVIEW FEBRUARY 2025 NEW HIRES AND LEAVES
Personnel Director Karly Fetters reviewed the agenda item. Chase Murphy attended virtually; no other new hires were in attendace.

CONSIDER TYLER CASHIERING MODULE
Administrative Financial Manager Chris Hanse reviewed the agenda item with input from County Administrator Dillon Hayes. Commissioner Reynolds inquired as to the additional cost; Administrative Financial Manager Hanse explained that the amount budgeted was for the module itself and the program's annual fee, but this cost for implementation was not budgeted. This expense will be covered

by the budget savings from the Deputy County Administrator position approved in the 2025 budget, as that position was not filled.

A motion was made by Commissioner Reynolds, seconded by Commissioner Bjornson, and unanimously carried on a roll call vote to approve the acquisition of the Tyler Technologies cashiering module in the amount of $35,890.00, and authorize the County Administrator to execute related documents.

COMMITTEE REPORTS

Commissioner Munson attended the Soil & Water Conservation District Board meeting and the Lakes & Pines Board members training. Commissioner Bjornson did not have any committee reports since the last meeting. Commissioner Whitcomb attended the JD1 meeting and the East Central Regional Waste Committee meeting. Commissioner Whitcomb also attended the Central Minnesota Jobs and Training Services (CMJTS) meeting where he was elected as Vice Chair. Commissioner Reynolds attended the AMC legislative conference. Commissioner Tellinghuisen did not have any committee reports.

ADJOURN

A motion was made by Commissioner Bjornson, seconded by Commissioner Whitcomb, and unanimously carried on a roll call vote to adjourn the meeting at 9:15 a.m.

WORK SESSION (CONFERENCE ROOM D):