

WORK SESSION (CONFERENCE ROOM D):

LAND SERVICES 2024 ANNUAL REPORT

COUNTY ADMINISTRATOR'S REPORT

CALL MEETING TO ORDER

Board Vice Chair Roger Tellinghuisen called the meeting to order at 9:00 a.m. with the following commissioners present: Commissioners Munson, Bjornson, Tellinghuisen, and Whitcomb. Commissioner Reynolds was absent.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE THE AGENDA (ADDITIONS AND DELETIONS)

A motion was made by Commissioner Munson, seconded by Commissioner Whitcomb, and unanimously carried to approve the agenda as presented.

CONSENT AGENDA

A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to approve the Consent Agenda as presented.

CONSIDER RESOLUTION 03-04-25-01: CHARITABLE GAMBLING FOR DUCKS UNLIMITED

***Board of County Commissioners
Mille Lacs County, Minnesota
Resolution No.: 03-04-25-01
RESOLUTION AUTHORIZING CHARITABLE GAMBLING***

BE IT RESOLVED that the Mille Lacs County Board of Commissioners does hereby approve granting an Exempt Permit for Ducks Unlimited Zimmerman Chapter #309 to hold a raffle at Northern Lights Banquet Center on April 18, 2025.

ACCEPT MILLE LACS COUNTY RURAL DENTAL CONNECTION GRANT

CONSIDER FEBRUARY 18, 2025 COUNTY BOARD MEETING MINUTES

REVIEW OF ADMINISTRATOR WARRANTS

CONSIDER COMMISSIONERS MILEAGE AND PER DIEMS - FEBRUARY 2025

CONSIDER AMENDMENT TO JAIL MEDICAL CONTRACT WITH ADVANCED CORRECTIONAL HEALTHCARE (ACH)

CONSIDER 2025-2027 COLLECTIVE BARGAINING AGREEMENT AND MEMORANDUM OF AGREEMENT WITH AFSCME-CVS

CONSIDER MILLE LACS COUNTY CHILDCARE APPRECIATION EVENT AND TRAINING

CONSIDER RESOLUTION 03-04-25-02: CONSIDER REVISIONS TO APPROVED GAMBLING PERMIT FOR MILACA GOLF CLUB

***Board of County Commissioners
Mille Lacs County, Minnesota
Resolution No.: 03-04-25-02
RESOLUTION AUTHORIZING CHARITABLE GAMBLING***

BE IT RESOLVED, that the Mille Lacs County Board of Commissioners does hereby approve adding Bingo to the Exempt Gambling Permit for Milaca Golf Club that was originally approved on June 18, 2024 as Resolution Number 06-18-24-02 for a charitable gambling event being held on April 13, 2025.

REGULAR AGENDA

LAND SERVICES OFFICE

CONSIDER PLANNING COMMISSION RECOMMENDATIONS

Zoning Administrator Keenan Hayes reviewed the agenda item.

A motion was made by Commissioner Bjornson, seconded by Commissioner Munson, and unanimously carried to approve the consideration of a request by Timber Bay Camp for a CUP for a Surface Water-Oriented Commercial Use.

A motion was made by Commissioner Whitcomb, seconded by Commissioner Munson, and unanimously carried to approve the consideration of a request by Thomas Enger for a CUP for a Home Extended Business.

COUNTY SHERIFF'S OFFICE

CONSIDER SHERIFF'S OFFICE DOG KENNEL PURCHASE

Chief Deputy Sheriff Aaron Evenson reviewed the agenda item. Discussion took place regarding prior kennel purchases, insurance coverage compared to manufacturer's warranty, and funding. Chief Deputy Evenson noted that funding for this agenda item would primarily come through donation money.

A motion was made by Commissioner Bjornson, seconded by Commissioner Whitcomb, and unanimously carried to approve the Sheriff's Office dog kennel purchase in the amount of \$15,268.00 to be paid from K9 donation funds.

ADMINISTRATIVE SERVICES OFFICE

CONSIDER THIRD POSITION ON SCDP LOAN

Community & Organizational Development Manager Lainy Hoskins reviewed the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to recommend acceptance of third position to DEED on SCDP loan to Deb Lawler.

CONSIDER ERICKSONVILLE BIDS

County Administrator Dillon Hayes reviewed the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to approve the bids from Yamry Construction, Horizon Roofing, Precise, Holden Electric, Wruck Excavating, and MN Paving & Materials for bid packages 2, 3, 4, 5, 6, and 7, respectively, in the amounts of \$218,702, \$224,500, \$76,500, \$77,725, \$79,032, and \$78,500, and authorize staff to solicit proposals for bid package 1.

CONSIDER 2025-2027 BARGAINING UNIT CONTRACT, VACATION CAP WAIVER MOA, AND VACATION PAYOUT MOA WITH LELS

Personnel Director Karly Feters reviewed the agenda item. A motion was made by Commissioner Bjornson, seconded by Commissioner Munson, and unanimously carried to approve the 2025-2027 Bargaining Unit Contract, Vacation Cap Waiver Memorandum of Agreement, and Vacation Payout Memorandum of Agreement with the Law Enforcement Labor Services (LELS) bargaining unit.

CONSIDER REVISED LAND SERVICES DIRECTOR AND NEW ASO OFFICE SUPPORT SPECIALIST POSITION DESCRIPTIONS

Personnel Director Karly Feters reviewed the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and carried on a 3-1 vote with Commissioner Munson in opposition to approve the revised Land Services Director and new ASO Office Support Specialist position descriptions, and authorize the Administrative Services Office to proceed with recruitment for

the Office Support Specialist.

CONSIDER PROPOSAL FOR CONSULTING SERVICES

County Administrator Hayes reviewed the agenda item. Discussion took place regarding initial and ongoing expenses, as well as initial and ongoing benefits. A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to approve the initial proposal from MAD in the amount of \$47,877.00, and authorize County Administrator execution of the same.

CONSIDER RESOLUTION 03-04-25-03: FRTP GRANT APPLICATION SPONSORSHIP

County Administrator Hayes reviewed the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to adopt Resolution 03-04-25-03: Resolution Supporting the Rum River SnoRiders Application to the Federal Recreational Trail Program.

**Board of County Commissioners
Mille Lacs County, Minnesota
Resolution No.: 03-04-25-03**

**A RESOLUTION SUPPORTING THE RUM RIVER SNORIDERS APPLICATION TO THE
FEDERAL RECREATIONAL TRAIL PROGRAM**

WHEREAS Mille Lacs County supports the grant application made to the Minnesota Department of Natural Resources by the Rum River SnoRiders for the Federal Recreational Trail Program. The application is to purchase snowmobile trail maintenance equipment for the Recreational Trail System. The Rum River SnoRiders trail system is 130 miles, located within Mille Lacs County; and

WHEREAS Mille Lacs County recognizes the match requirement for the Federal Recreational Trail Program and recognizes that the Rum River SnoRiders have secured the matching funds.

NOW, THEREFORE, BE IT RESOLVED, if Mille Lacs County is awarded a grant by the Minnesota Department of Natural resources, Mille Lacs County agrees to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced project. Mille Lacs County and the Rum River SnoRiders will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement.

BE IT FURTHER RESOLVED, that the applicant has read the Conflict-of-Interest Policy contained in the Equipment Grant Manual and certifies it will report any actual, potential, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED, the County Board of Mille Lacs County is named the fiscal agent for this project as:

Dillon Hayes
County Administrator

BE IT FURTHER RESOLVED, Mille Lacs County hereby acknowledges that the Rum River SnoRiders have assured that the equipment acquired through this grant will be maintained for no less than twenty (20) years as required by the Federal Recreational Trail Grant Program or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources.

PUBLIC WORKS

CONSIDER SALE AND PURCHASE OF PUBLIC WORKS EQUIPMENT

Highway Maintenance Superintendent Ryan Newland reviewed the agenda item. Discussion took place regarding the previously authorized forklift purchase, which sold prior to the County's purchase, compared to the Clark forklift. Discussion also took place regarding the crack router usage and potential to share with neighboring agencies. A motion was made by Commissioner Whitcomb to approve the sale of the two-post lift through a sealed bid process, as well as the purchases of a used Clark forklift for \$12,500 and new RoadSaver crack router from Crafcro Inc. for \$23,773; no second was received, motion failed.

A motion was made by Commissioner Whitcomb, seconded by Commissioner Munson, and unanimously carried to approve the purchase of a new RoadSaver crack router from Crafcro Inc. for

\$23,773.

A motion was made by Commissioner Munson, seconded by Commissioner Whitcomb, and unanimously carried to approve the purchase of the used Clark forklift in the amount of \$12,500, pending inspection approval by staff.

CONSIDER RESOLUTION 03-04-25-04: MNDOT DETOUR AGREEMENT SP 4906-28 County Administrator Hayes reviewed the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Munson, and unanimously carried to adopt Resolution No. 03-04-25-04: Resolution Approving Agreement No. 1058926 with the State of Minnesota for SP 4906-28.

**Board of County Commissioners
Mille Lacs County, Minnesota
Resolution No.: 03-04-25-04**

**RESOLUTION APPROVING AGREEMENT NO. 1058926 WITH THE STATE OF MINNESOTA
FOR SP 4906-28**

BE IT RESOLVED by the Mille Lacs County Board of Commissioners that Mille Lacs County enter MNDOT Agreement No. 1058926 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 21 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 27 over a stream 2.9 miles West of the Mille Lacs County/ Morrison County Line under State Project No. 4906-28 (T.H. 27=071)

BE IT FURTHER RESOLVED, that the Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

CONSIDER RESOLUTION 03-04-25-05: MNDOT DETOUR AGREEMENT SP 4811-77 County Administrator Hayes reviewed the agenda item. A motion was made by Commissioner Munson, seconded by Commissioner Bjornson, and unanimously carried to adopt Resolution No. 03-04-25-05: Resolution Approving Agreement No. 1058970 with the State of Minnesota for SP 4906-28.

**Board of County Commissioners
Mille Lacs County, Minnesota
Resolution No.: 03-04-25-05**

**RESOLUTION APPROVING AGREEMENT NO. 1058970 WITH THE STATE OF MINNESOTA
FOR SP 4906-28**

BE IT RESOLVED by the Mille Lacs County Board of Commissioners that Mille Lacs County enter into MNDOT Agreement No. 1058970 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County State Aid Highway No. 29 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 169 from near Princeton under State Project No. 4811-77 (T.H. 169 = 018)

BE IT FURTHER RESOLVED, that the Board Chair and the County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

CONSIDER CP 048-145-025 – CR 145 PROJECT

County Administrator Hayes reviewed the agenda item. A motion was made by Commissioner Bjornson, seconded by Commissioner Munson, and unanimously carried to approve the advertisement of CP 048-145-025 project for bids.

CONSIDER SP 048-070-013 – HSIP PAVEMENT MARKINGS

County Administrator Hayes reviewed the agenda item. A motion was made by Commissioner Munson, seconded by Commissioner Whitcomb, and unanimously carried to approve the advertisement of SP 048-070-013 - HSIP Pavement Markings for bids.

COMMITTEE REPORTS

Commissioner Munson attended the DAC meeting last week. Commissioner Bjornson attended the

LAC meeting and the child care committee meeting. Commissioner Whitcomb attended the joint powers Judicial Ditch 1 meeting. Commissioner Whitcomb also met with a Northern Great Trails and a First Baptist Church representative upon each of these groups' requests. Commissioner Tellinghuisen did not have any committee reports, but recently spoke to a representative from the former Snake River Watershed group.

ADJOURN

A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to adjourn the meeting at 10:30 a.m.

WORK SESSION (SOUTH MAINTENANCE FACILITY, ERICKSONVILLE & NORTH MAINTENANCE FACILITY):

PUBLIC WORKS TOUR (SOUTH MAINTENANCE FACILITY, ERICKSONVILLE, AND NORTH MAINTENANCE FACILITY)