

WORK SESSION (COUNTY BOARD ROOM):

LAND SERVICES DEPARTMENT OVERVIEW

REVIEW BOA/PC APPLICATIONS

CALL MEETING TO ORDER

The meeting was called to order at 9:04 a.m. with the following commissioners present: Commissioners Whitcomb, Tellinghuisen, Reynolds, Bjornson and Munson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE THE AGENDA (ADDITIONS AND DELETIONS)

A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to approve the agenda as presented.

CONSENT AGENDA

A motion was made by Commissioner Whitcomb, seconded by Commissioner Munson, and unanimously carried to approve the Consent Agenda as presented.

CONSIDER 2025 COUNTY BOARD OF APPEAL AND EQUALIZATION MEETING DATE

CONSIDER REPUBLIC SERVICES RECYCLING CONTRACT EXTENSION

CONSIDER COUNTY PROPERTY TAX ABATEMENT POLICY UPDATE

CONSIDER COMPUTER PURCHASE FOR CVS

CONSIDER PURCHASE OF COMPUTERS FOR COUNTY OFFICES

CONSIDER THE PURCHASE OF 14 REPLACEMENT WIRELESS ACCESS POINTS

CONSIDER OPIOID SETTLEMENT FUNDING APPROVAL

REVIEW OF CVS WARRANTS

CONSIDER JANUARY 7, 2025 COUNTY BOARD MEETING MINUTES

REVIEW OF ADMINISTRATOR WARRANTS

CONSIDER CONTRACTS FOR THE HCH CEILING PROJECT

REGULAR AGENDA

COUNTY SHERIFF'S OFFICE

CONSIDER PATROL VEHICLE PURCHASE

County Sheriff Kyle Burton reviewed the agenda item. Discussion took place regarding funding

sources, annual funding and expenditures, and the potential future impact on the DARE program with this purchase. Chief Deputy Aaron Evenson confirmed this purchase would not impact future years of the DARE Program.

A motion was made by Commissioner Munson, seconded by Commissioner Bjornson, and unanimously carried to approve the patrol vehicle purchase in the amount of \$49,458.00.

ADMINISTRATIVE SERVICES OFFICE

CONSIDER VEHICLE SALE

County Administrator Dillon Hayes reviewed the agenda item. A motion was made by Commissioner Tellinghuisen, seconded by Commissioner Whitcomb, and unanimously carried to authorize the sale of fleet vehicle #26 Chevrolet Traverse to the Mille Lacs SWCD for \$14,500, and authorize the County Administrator to execute related documents associated with the sale.

CONSIDER 2025 LEGISLATIVE PLATFORM

County Administrator Hayes reviewed the agenda item. Commissioner Reynolds stated this would be good to review with other counties. A motion was made by Commissioner Whitcomb, seconded by Commissioner Tellinghuisen, and unanimously carried to adopt the County's 2025 Legislative Platform.

CONSIDER AUTHORIZATION TO SOLICIT BIDS FOR ERICKSONVILLE PROJECT

County Administrator Hayes reviewed the agenda item. Commissioner Munson requested more details of what the project would include. County Sheriff Burton explained that the plan is to create some office spaces, fix the bathroom that currently is not working, utilize the building for storage, repair building tuckpointing and roof, secure the area and move impound vehicles to this location. Burton stated that BCI did inspect the building prior to bids, and they stated that the building itself is in good condition. Commissioner Reynolds mentioned concerns with the location in regard to the distance to the lake. Burton stated that there is always a boat in the lake and summertime is not a concern. A motion was made by Commissioner Whitcomb, seconded by Commissioner Tellinghuisen, and unanimously carried to authorize staff to solicit bids for the Ericksonville project.

PUBLIC WORKS

CONSIDER SOO LINE TRAIL PLAN

County Administrator Hayes presented the agenda item. Commissioner Reynolds inquired as to the economic development advantage of this program. County Administrator Hayes reviewed the financial benefit of this project, referencing multiple studies proving more of an income brought into the community than expenses incurred. Commissioner Whitcomb expressed his support for this program. A motion was made by Commissioner Whitcomb, seconded by Commissioner Bjornson, and unanimously carried to approve the Soo Line Trail plan.

CONSIDER FINAL ACCEPTANCE OF SAP 0488-598-014 BOX CULVERT

County Administrator Hayes presented the agenda item and corrected a clerical item in the title of the agenda item, with the correct project number as SAP 048-598-014. A motion was made by Commissioner Munson, seconded by Commissioner Whitcomb, and unanimously carried to authorize the Final Acceptance of Work for SAP 048-598-014 and approve Final Payment in the amount of \$6,486.07 to Houle Excavating LLC.

CONSIDER FINAL ACCEPTANCE OF CP 048-2024-02 RESURFACING

County Administrator Hayes presented the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Tellinghuisen, and unanimously carried to authorize the Final Acceptance of Work for Mille Lacs Contract No. 048-2024-02 and approve Final Payment in the amount of \$78,463.00 to Knife River Corporation – North Central.

COMMITTEE REPORTS

Commissioners Reynolds and Bjornson attended the State of the Band meeting. Commissioners Whitcomb, Tellinghuisen and Munson did not have any committee reports.

ADJOURN

A motion was made by Commissioner Whitcomb, seconded by Commissioner Tellinghuisen, and unanimously carried to adjourn the meeting at 9:38 a.m.

WORK SESSION (COUNTY BOARD ROOM):

REVIEW PER DIEM & MILEAGE PROCEDURES

REVIEW JD1A

REVIEW CIVICCLERK BOARD PORTAL

ADMINISTRATIVE SERVICES & LAND SERVICES OFFICE TOUR