

WORK SESSION (COUNTY BOARD ROOM):

STRATEGIC PLAN

COUNTY ADMINISTRATOR'S REPORT

CALL MEETING TO ORDER

The meeting was called to order at 9:04 a.m. with the following commissioners present: Commissioners Whitcomb, Oslin, Peterson, Tellinghuisen, and Reynolds.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE THE AGENDA (ADDITIONS AND DELETIONS)

County Administrator Dillon Hayes requested to pull agenda item 4.4 Consider Renewal of Liquor License, noting additional documentation.

A motion was made by Commissioner Oslin, seconded by Commissioner Reynolds, and unanimously carried to approve the agenda as amended.

CONSENT AGENDA

Commissioner Oslin requested to pull agenda item 4.2 Consider Hayland Township Zoning Administration. A motion was made by Commissioner Tellinghuisen, seconded by Commissioner Reynolds, and unanimously carried to approve the Consent Agenda as amended.

LOCAL ADVISORY COUNCIL FINANCIAL AGREEMENT

CONSIDER HAYLAND TOWNSHIP ZONING ADMINISTRATION

Commissioner Oslin sought clarification on this item that if citizens were to have questions regarding this verbiage, that they would be referred to the township. County Administrator Hayes confirmed that would be correct. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried to approve the policy position as presented regarding Hayland Township Zoning Administration.

REVIEW OF CVS WARRANTS

CONSIDER RENEWAL OF LIQUOR LICENSE

County Auditor-Treasurer Brenda Eklund reviewed the agenda item, including the additional document added to the agenda item regarding additional liquor licenses. Discussion took place regarding the timing of this approval compared to the state's timelines. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried to approve the renewal of liquor licenses as presented with the additional documentation.

CONSIDER COMMISSIONERS MILEAGE AND PER DIEMS - MAY 2024

REVIEW OF ADMINISTRATOR WARRANTS

CONSIDER RETENTION BONUS MEMORANDUM OF AGREEMENT WITH LELS BARGAINING UNIT

CONSIDER CONTRACT FOR 2024 PAVEMENT MARKINGS

CONSIDER STREET CLOSING PERMIT

CONSIDER MAY 21, 2024 COUNTY BOARD MEETING MINUTES

REGULAR AGENDA

REVIEW MAY 2024 MILLE LACS COUNTY NEW HIRES AND LEAVES

Personnel Director Karly Feters reviewed the agenda item. Social Worker Beth Menk, Legal Assistant Sherri Pap, and Land Services Generalist BobbiJo Dinesen were in attendance and were introduced to the County Board.

LAND SERVICES OFFICE

CONSIDER PLANNING COMMISSION RECOMMENDATIONS

Zoning Administrator Keenan Hayes reviewed the agenda item. A motion was made by Commissioner Whitcomb to refer the CUP for a Contractor/Supply yard by Scott Karst, back to the Planning Commission for review; no second was received. Motion failed. Citizen Leah Compton, residing at 12076 US Highway 169, addressed the County Board expressing some concern regarding the location and privacy of the business compared to her property, along with hours of operation. Discussion took place regarding the request, property setback requirements, building permits, and other fence requirements. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried to table the request, with a recommendation to return the item to the Planning Commission for further review to address the concerns regarding the fencing and hours of operation.

A motion was made by Commissioner Whitcomb, seconded by Commissioner Tellinghuisen, and unanimously carried to approve the Development Ordinance Amendment by Mille Lacs County to amend Table 501 related to Multi-Family Dwellings.

A motion was made by Commissioner Oslin, seconded by Commissioner Reynolds, and unanimously carried to approve the Development Ordinance Amendment by Mille Lacs County to amend 601 relating to residential lots.

A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried to approve the Development Ordinance Amendment by Mille Lacs County to amend 504.20 and 505.22 relating to Home Extended Business.

A motion was made by Commissioner Oslin, seconded by Commissioner Tellinghuisen, and unanimously carried to approve the Development Ordinance Amendment by Mille Lacs County to amend 506.3 and 505.21 relating to Homebased Custom Meat Processing.

ADMINISTRATIVE SERVICES OFFICE

CONSIDER COMMUNITY AND VETERANS SERVICES BUILDING CONCRETE AND PAVEMENT SERVICES PROJECT

Facilities & Fleet Operations Manager Noelan Lange reviewed the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Reynolds, and unanimously carried to approve the low bid from Hjort excavating in the amount of \$88,157.30.

CONSIDER PERSONNEL POLICY REVISIONS

Personnel Director Feters reviewed the agenda item. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried to approve the Personnel Policy revisions as presented.

CONSIDER MNDOT LETTER REGARDING HIGHWAY 169/27 ROUNDABOUT

County Administrator Hayes reviewed the agenda item with input from County Engineer Dave Enblom. Discussion took place regarding the safety of the intersection and the impact of the roundabout on nearby businesses. A motion was made by Commissioner Oslin, seconded by Commissioner Tellinghuisen, and carried to approve the letter with the following commissioners voting in favor: Commissioners Oslin, Peterson, Tellinghuisen, and Reynolds. Commissioner Whitcomb voted against.

CONSIDER STARTING WAGE FOR TEMPORARY 911 COMMUNICATIONS SPECIALIST

Personnel Director Feters reviewed the agenda item with input from County Administrator Hayes. A

motion was made by Commissioner Oslin, seconded by Commissioner Reynolds, and unanimously carried to approve a starting wage of step 11 for the temporary 911 Communications Specialist candidate.

CONSIDER PRINCETON - WYANETT TOWNSHIP ROAD AGREEMENT

County Administrator Hayes reviewed the agenda item. Princeton Township Supervisor Bill Whitcomb presented a letter from their engineer with input from Princeton Township Supervisor Gene Stoeckel. Discussion took place regarding the negotiations between the political subdivisions and affected parties, and statutory options for resolution. A motion was made by Commissioner Whitcomb and seconded by Commissioner Reynolds to proceed with the engineer's recommendation to assign the south 2.5 miles of responsibility for Princeton Township and the north 2.5 miles of responsibility for Wyanett Township. Commissioner Whitcomb voted in favor, with the following commissioners voting against: Oslin, Tellinghuisen, Reynolds and Peterson. Motion failed. A motion was made by Commissioner Whitcomb, seconded by Commissioner Reynolds, and unanimously carried to encourage the townships to engage in mediation for resolution.

PUBLIC WORKS

CONSIDER 2024-2029 CIP

Public Works Director Kyle Lau presented the agenda item. Discussion took place regarding the associated costs and required budget amendments. A motion was made by Commissioner Whitcomb, seconded by Commissioner Reynolds, and unanimously carried to approve the revised 2024-2028 CIP and authorize disposal by sale of the following capital assets:

- 2005 STERLING TANDEM LT9500 TRUCK, P&W
- 2005 STERLING L9500 TANDEM, P&W
- 2005 STERLING L9500 TANDEM, P&W
- 2005 STERLING TANDEM L9500, P&W
- 2002 STERLING LT9511 TANDEM
- 2001 STERLING SINGLE AXLE
- PICKUP MOUNTED SWEEPER (HOMEMADE)
- SEPPI SMO FOREST 17
- 2014 BRUSH BANDIT CHIPPER
- A770 BOBCAT ALL-WHEEL STEER LOADER (IT4)
- 1994 MIDLAND BELLY DUMP
- 2006 CAT 278B MTL TRACK TYPE SKID LOADER

CONSIDER UPDATED ACCESS MANAGEMENT POLICY

Public Works Director Lau reviewed the agenda item. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried to approve the updated Access Management Policy.

COMMITTEE REPORTS

Commissioner Whitcomb attended the Veterans Services Committee meeting on 5/29, at this meeting they reviewed that the CDC opened up a veterans center which has opened up a counseling center for behavioral topics, available to veterans and their families on the 1st and 3rd Wednesday of every month. This is outreach for suicide prevention for veterans. Commissioner Reynolds attended a Zoom meeting with District 5 (13 County Board chairs and administrators) on May 13, which they talked about continuing. They talked about all counties having retention problems.

ADJOURN

A motion was made by Commissioner Peterson, seconded by Commissioner Whitcomb, and unanimously carried to adjourn the meeting at 11:15 a.m.

WORK SESSION (COUNTY BOARD ROOM):

CVS ANNUAL PRESENTATION

ATTEST:

Dillon Hayes
County Administrator

Phil Peterson
County Board Chairperson