WORK SESSION (COUNTY BOARD ROOM):

2023 LSO ANNUAL REPORT

PERSONNEL DIRECTOR'S REPORT

REVIEW PUBLIC HEALTH POSITION

CALL MEETING TO ORDER
Board Chair Peterson called the meeting to order at 9:05 a.m. with the following commissioners present: Commissioners Peterson, Reynolds, Tellinghuisen and Whitcomb. Commissioner Oslin attended via teleconference from 1960 Big Bass Cove, Lake Havasu City, AZ 86404.

PLEDGE OF ALLEGIANCE
The Pledge of Allegiance was recited.

APPROVE THE AGENDA (ADDITIONS AND DELETIONS)
A motion was made by Commissioner Tellinghuisen, seconded by Commissioner Whitcomb, and unanimously carried on a roll call vote to approve the agenda as presented.

CONSENT AGENDA
Commissioner Whitcomb requested to remove agenda item 4.7 Consider 2023 Pay Equity Compliance Report and agenda item 4.12 Consider Intern Work Plans. Commissioner Oslin requested to remove agenda item 4.8 Consider Approval of MFIP/DWP Employment Services Contract with Avivo. A motion was made by Commissioner Whitcomb, seconded by Commissioner Reynolds, and unanimously carried on a roll call vote to approve the Consent Agenda as amended.

CONSIDER SALE OF COUNTY PROPERTY

CONSIDER LEGAL FEES
Legal fees were approved as part of the Consent Agenda in the amount of $4,119.10 to TAFT for fees incurred in December 2023 and January 2024

SCHEDULE PUBLIC HEARING FOR PROHIBITED ANIMALS ORDINANCE

CONSIDER KLD CONTRACT FOR COUNTY SURVEYOR POSITION

CONSIDER PERSONNEL POLICY UPDATES

CONSIDER MARCH 5, 2024 COUNTY BOARD MEETING MINUTES

CONSIDER 2023 PAY EQUITY COMPLIANCE REPORT
Commissioner Whitcomb inquired into the specifics of male-dominated vs. female-dominated fields. Personnel Director Karly Fetters reviewed the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Reynolds, and unanimously carried on a roll call vote to approve the 2023 Pay Equity Compliance Report.

CONSIDER APPROVAL OF MFIP/DWP EMPLOYMENT SERVICES CONTRACT WITH AVIVO
Financial Assistance Supervisor Beth Sumner reviewed the agenda item. A motion was made by Commissioner Oslin, seconded by Whitcomb, and unanimously carried on a roll call vote to approve thecontract for MFIP/DWP employment services with Avivo in the amount of $198,302.00.

CONSIDER REVISED ADMINISTRATIVE FINANCIAL TECHNICIAN AND ADMINISTRATIVE FINANCIAL SPECIALIST POSITION DESCRIPTIONS

REVIEW OF AUDITOR WARRANTS

CONSIDER TYLER ENTERPRISE & TAX SAAS AGREEMENT

CONSIDER INTERN WORK PLANS
Commissioner Whitcomb inquired as to the number of hours for these intern positions. A motion was made by Commissioner Whitcomb, seconded by Commissioner Reynolds, and unanimously carried on a roll call vote to approve the four intern positions for a maximum of 67 days in a calendar year.

REGULAR AGENDA

REVIEW FEBRUARY 2024 NEW HIRES AND LEAVES
Employee Relations Specialist Krystal Kapler reviewed the agenda item with input from Personnel Director Karly Fetters.

LAND SERVICES OFFICE

CONSIDER RESOLUTION 03-19-24-01: REPURCHASE OF TAX-FORFEITED PROPERTY
Deputy Auditor-Treasurer II Nancy Eibes reviewed the agenda item. A motion was made by Commissioner Reynolds, seconded by Commissioner Tellinghuisen, and unanimously carried on a roll call vote to adopt Resolution 03-19-24-01: Repurchase of Tax-Forfeited Property.

Board of County Commissioners
Mille Lacs County, Minnesota
Resolution No.: 03-02-24-01
A RESOLUTION AUTHORIZING LAWFUL GAMBLING PERMIT

BE IT RESOLVED *that the Mille Lacs County Board of Commissioners does hereby approve granting a Gambling Permit to Lake Sullivan Association to provide gambling at the Little Whitefish Café LLC indefinitely.*

HOLD PUBLIC HEARING FOR SHORT-TERM RENTAL LICENSING ORDINANCE AMENDMENT
Zoning Administrator Keenan Hayes reviewed the agenda item. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried on a roll call vote to open the public hearing at 9:20 a.m. Board Chair Peterson called for public; there was no public input. A motion was made by Commissioner Oslin, seconded by Commissioner Tellinghuisen, and unanimously carried on a roll call vote to close the public hearing at 9:22 a.m. A motion was made by Commissioner Whitcomb, seconded by Commissioner Reynolds, and unanimously carried on a roll call vote to approve the Short-Term Rental Licensing Ordinance amendment.

ADMINISTRATIVE SERVICES OFFICE

CONSIDER MEMORANDUM OF AGREEMENT FOR LELS TEMPORARY WAIVER OF VACATION MAXIMUMS
Personnel Director Fetters reviewed the agenda item. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried on a roll call vote to approve the Memorandum of Agreement for LELS Temporary Waiver of Vacation Maximums.

CONSIDER MEMORANDUM OF UNDERSTANDING WITH LELS FOR HSA CONTRIBUTIONS EXCEEDING ANNUAL IRS LIMIT
Personnel Director Fetters reviewed the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Tellinghuisen, and unanimously carried on a roll call vote to approve the Memorandum of Agreement for LELS for HSA Contributions Exceeding Annual IRS Limit.

Mille Lacs County Board Meeting

CONSIDER HMA AIA CONTRACT B101 - 2017 FOR THE ERICSONVILLE FACILITY REMODEL

Facility & Fleet Operations Manager Noelan Lange reviewed the agenda item. Discussion took place regarding the repairs necessary and the quality/use of the building. Discussion also took place regarding upcoming building projects and County expenditures. A motion was made by Commissioner Whitcomb and seconded by Commissioner Reynolds to approve the HMA AIA Contract B101 - 2017 for the Ericsonville Facility Remodel. On a roll call vote, the following Commissioners voted in favor: Whitcomb, Reynolds, and Peterson. The following Commissioners voted against: Tellinghuisen and Oslin. Motion carried.

CONSIDER SCORING AND SELECTION PROCESS FOR THE JAIL REQUEST FOR PROPOSAL

Facility & Fleet Operations Manager Lange reviewed the agenda item. Discussion took place regarding the proposal, expenses, and timing of remodel, including scoring, phases and scope. A motion was made by Commissioner Whitcomb and seconded by Commissioner Reynolds to approve Klein McCarthy Architect's proposal and authorize the County Administrator to initiate contract negotiations. On a roll call vote, the following Commissioners voted in favor: Whitcomb, Reynolds, and Peterson. The following Commissioners voted against: Tellinghuisen and Oslin. Motion carried.

CONSIDER CLOSED SESSION TO DISCUSS MEMORANDUM OF AGREEMENT FOR BARGAINING UNIT

A motion was made by Commissioner Tellinghuisen, seconded by Commissioner Whitcomb, and unanimously carried on a roll call vote to close the Board meeting at 10:01 a.m. in accordance with Minnesota Statute 13D.03, Subdivision 1. (b). A motion was made by Commissioner Whitcomb, seconded by Commissioner Tellinghuisen, and unanimously carried on a roll call vote to open the Board meeting at 10:16 a.m.

COMMITTEE REPORTS

Commissioner Whitcomb attended the CMJTS meeting and canvassing board meeting. Commissioner Peterson attended the East Central Solid Waste meeting, which is encountering some obstacles with new MPCA requirements. Commissioner Tellinghuisen attended the ditch committee meeting; discussion took place regarding ditch authority versus road authority. Commissioner Reynolds attended the SWCD meeting on 3/13, who is handling some shoreline restoration projects due to erosion, as well as using funds for their well sealing and water quality initiatives.

ADJOURN

A motion was made by Commissioner Whitcomb, seconded by Commissioner Tellinghuisen, and unanimously carried on a roll call vote to adjourn the meeting at 10:34 a.m.

WORK SESSION (COUNTY BOARD ROOM):

TROPHY'S LIQUOR LICENSE

COUNTY ADMINISTRATOR'S REPORT

ATTEST:

______________________________	______________________________
Dillon Hayes	Phil Peterson
County Administrator	County Board Chairperson