

WORK SESSION (COUNTY BOARD ROOM):

PARITY PLAN

2024 BUDGET

CALL MEETING TO ORDER

Board Chair Peterson called the meeting to order at 9:00 a.m. with the following commissioners present: Commissioners Oslin, Peterson, Reynolds, Tellinghuisen and Whitcomb.

PLEDGE OF ALLEGIANCE

APPROVE THE AGENDA (ADDITIONS AND DELETIONS)

A motion was made by Commissioner Whitcomb, seconded by Commissioner Tellinghuisen, and unanimously carried to approve the agenda as presented.

CONSENT AGENDA

A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried to approve the Consent Agenda.

SCHEDULE PUBLIC HEARING TO CONSIDER AMENDMENT TO SHORT-TERM RENTAL LICENSING ORDINANCE

CONSIDER RESOLUTION 12-19-23-01: 2023 AIS PREVENTION AID

*Board of County Commissioners
Mille Lacs County, Minnesota*

Resolution No.: 12-19-23-01

A RESOLUTION REGARDING AQUATIC INVASIVE SPECIES PREVENTION AID

WHEREAS, 2014 Session Law Chapter 308 enacted by the Legislature and subsequently reauthorized, provides Minnesota counties a County Program Aid for Aquatic Invasive Species (AIS) prevention. The amount designated for each county is based on the number of watercraft trailer launches as well as the number of watercraft trailer parking spaces within each County; and

WHEREAS, the legislation requires that Mille Lacs County must establish, by resolution or through adoption of a plan, guidelines for the use of the proceeds which are to prevent the introduction or limit the spread of AIS at all access sites within the county; and

WHEREAS, the County may appropriate the proceeds directly or may use any portion of the proceeds to provide funding for a joint powers board or cooperative agreement with another political subdivision, a soil and water conservation district in the county, a watershed district in the county, or a lake association located in the county. Any money appropriated by the County to a different entity or political subdivision must be used as required under this section; and

WHEREAS, the County must submit a copy of its guidelines for the use of the proceeds to the Department of Natural Resources by December 31 of the year the payments are received.

NOW, THEREFORE, BE IT RESOLVED by the Mille Lacs County Board of Commissioners that the 2023 budget listed in the table below is hereby adopted.

Salaries & Wages	\$76,607
Co Share Health Insurance	\$13,324
Co Share Dental Insurance	\$487
Co Share Life Insurance	\$22

<i>Pera-Co Share</i>	<i>\$5,745</i>
<i>Fica-Co Share</i>	<i>\$4,750</i>
<i>Medicare-Co Share</i>	<i>\$1,111</i>
<i>Phone</i>	<i>\$700</i>
<i>Professional Services</i>	<i>\$3,670</i>
<i>Office Supplies</i>	<i>\$800</i>
<i>Total Expenditures</i>	<i>\$107,216</i>

CONSIDER REVISED VEHICLE SAFETY & ACCIDENT REPORTING POLICY

CONSIDER LEGAL FEES

CONSIDER PERSONNEL POLICY REVISIONS TO SECTION U. PARITY PLAN FOR ELECTED OFFICIALS

CONSIDER NEW 2024 BUDGETED POSITION JOB DESCRIPTIONS

REVIEW OF AUDITOR WARRANTS

REVIEW OF CVS WARRANTS

CONSIDER RESPONSE SUSTAINABILITY GRANT-NEW PUBLIC HEALTH EMERGENCY PREPAREDNESS FUNDING

CONSIDER DECEMBER 7, 2023 MEETING MINUTES

REGULAR AGENDA

HOLD PUBLIC HEARING ON THE 2024 FEE SCHEDULE

County Administrator Dillon Hayes reviewed the agenda item, providing the revised Fee Schedule with an effective date of January 1, 2024. A motion was made by Commissioner Oslin, seconded by Commissioner Reynolds and unanimously carried to open the public hearing at 9:04 a.m. There were no comments from the public. A motion was made by Commissioner Oslin, seconded by Commissioner Tellinghuisen and unanimously carried to close the public hearing at 9:04 a.m. A motion was made by Commissioner Whitcomb, seconded by Commissioner Oslin and unanimously carried to adopt the revised fee schedule.

COMMUNITY AND VETERAN SERVICES OFFICE

CONSIDER 2024 AGREEMENT WITH CMJTS TO PROVIDE MFIP/DWP SERVICES

County Administrator Hayes presented. Discussion followed. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb and unanimously carried to table the 2024 Agreement with CMJTS for consideration on January 2, 2024.

ADMINISTRATIVE SERVICES OFFICE

CONSIDER SUPPORT FOR FATHER HENNEPIN STATE PARK EXPANSION

Kris Erickson, Park Supervisor with Father Hennepin and Kathio State parks presented. Discussion followed. A motion was made by Commissioner Oslin, seconded by commissioner Whitcomb, unanimously carried to support the DNR’s efforts to expand the legislative boundary of Father Hennepin State Park.

REVIEW NOVEMBER 2023 NEW HIRES AND LEAVES

Employee Relations Specialist Krystal Kapler presented November 2023 New Hires.

CONSIDER RESOLUTION 12-19-23-02: COMMISSIONER COMPENSATION & PER DIEM

County Administrator Hayes presented. A motion was made by Commissioner Whitcomb, seconded by Commissioner Tellinguisen and unanimously carried to adopt Resolution 12-19-23-02: Commissioner Compensation & Per Diem.

Resolution No.: 12-19-23-02

***ESTABLISHING 2024 COUNTY COMMISSIONER COMPENSATION
AND PER DIEM RATES***

BE IT RESOLVED that the annual salary paid to each Mille Lacs County Commissioner for 2023 shall be \$27,000.00.

BE IT FURTHER RESOLVED that Commissioners may receive per diem payment in the amount of \$50 for meetings and conduct of official County business pursuant to statutory definition.

BE IT FURTHER RESOLVED that Commissioners may be allowed and paid for actual and necessary traveling expenses incurred while attending meetings of the County Board; or while performing official duties as County Commissioner; or while serving on a board, committee, or commission; or for expenses reasonably incurred by a commissioner in performance of the Commissioner's official duties.

BE IT FURTHER RESOLVED that Commissioners shall not receive more than one per diem for any given day.

BE IT FURTHER RESOLVED that Commissioners shall not receive a per diem for any meeting that occurs at the Mille Lacs County campus on the same day and starts within two hours of a County Board meeting.

BE IT FURTHER RESOLVED that those citizens appointed to serve on Board-appointed advisory committees, excluding County employees, shall be entitled to receive a per diem of \$50 for meetings, plus expenses required for attendance at such meetings, under the jurisdiction of the County.

BE IT FURTHER RESOLVED that per diem and/or expenses will not be paid to individuals who serve on a committee whose bylaws state that their members will serve without compensation, or to those committees whose members are paid by another source.

BE IT FURTHER RESOLVED that all per diems and meeting expenses shall be paid through the Administrative Services Office and that claims must be filed within 90 days from the date of meeting.

CONSIDER RESOLUTION 12-19-23-03: 2024 BUDGET & LEVY

County Administrator Hayes presented. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb and unanimously carried to table Resolution 12-19-23-03: 2024 Budget & Levy for consideration at a special meeting to be held on December 27th at 9:00 a.m.

CONSIDER 2024 - 2025 SWCD MOU

County Administrator Hayes presented. A motion was made by Commissioner Whitcomb, seconded by Commissioner Reynolds and unanimously carried to approve the 2024-2025 SWCD MOU.

2023 EMPLOYEE RECOGNITION CEREMONY

The board recessed and returned at 11:00 a.m. for the 2023 Employee Recognition Ceremony.

Employee Relations Specialist Krystal Kapler presented employees for recognition based on years of service.

COMMITTEE REPORTS

Commissioner Whitcomb reported on CMJTS.

ADJOURN

A motion was made by Commissioner Whitcomb, seconded by Commissioner Oslin and unanimously carried to adjourn the meeting at 11:07 a.m.

WORK SESSION (COUNTY BOARD ROOM):

REVIEW COUNTY JAIL FACILITY

WELLNESS POLICY

SOO LINE TRAIL REVIEW

ATTEST:

Dillon Hayes
County Administrator

Phil Peterson
County Board Chairperson