

WORK SESSION (COUNTY BOARD ROOM):

COUNTY ADMINISTRATOR'S REPORT

CALL MEETING TO ORDER

The meeting was called to order at 9:06 a.m. with the following Commissioners present: Commissioners Whitcomb, Peterson, and Reynolds. Commissioner Oslin attended remotely. Commissioner Tellinghuisen was absent.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE THE AGENDA (ADDITIONS AND DELETIONS)

A motion was made by Commissioner Whitcomb, seconded by Commissioner Reynolds, and unanimously carried to approve the agenda as presented.

CONSENT AGENDA

Commissioner Oslin removed item 4.10 Consider Revised Procurement Policy and item 4.11 Consider Personnel Policy Revisions. A motion was made by Commissioner Whitcomb, seconded by Commissioner Reynolds, and unanimously carried to approve the Consent Agenda as amended.

HUNGER IMPACT PARTNERS PARTNERSHIP

BOARD OF ADJUSTMENT RESIGNATION

CONSIDER RESOLUTION 03-07-23-01: APPROVAL OF CHARITABLE GAMBLING PERMIT

**Board of County Commissioners
Mille Lacs County, Minnesota
Resolution No.: 03-07-23-01**

A RESOLUTION AUTHORIZING CHARITABLE GAMBLING

BE IT RESOLVED, that the Mille Lacs County Board of Commissioners does hereby approve granting an Exempt Permit for Ducks Unlimited to hold a Raffle in Milo Township at Northern Lights Ballroom & Banquet Center on April 20, 2023.

CONSIDER RESOLUTION 03-02-23-02: APPROVE CLASSIFICATION OF TAX FORFEITED PARCELS

**Board of County Commissioners
Mille Lacs County, Minnesota
Resolution No.: 03-07-23-02**

RESOLUTION APPROVING CLASSIFICATION OF TAX FORFEITED PARCELS

WHEREAS, parcels of land that have forfeited to the State of Minnesota for non-payment of taxes on June 21, 2022, are to be reviewed and classified as conservation or non-conservation lands per Minnesota Statute 282.01; and

WHEREAS, notice of this Classification Meeting was published in the December 14, 2022 edition of the Mille Lacs Messenger, and placed on the County website per Minnesota Statute 282.01 Subdivision 1c.; and

WHEREAS, said parcels were listed and distributed to the applicable clerks of the Cities and Townships for review on November 4, 2022; and

WHEREAS, said lands to be Classified are listed on the attached document.

NOW, THEREFORE, BE IT RESOLVED, that the Mille Lacs County Board of Commissioners hereby certifies that they have reviewed the parcels of tax forfeited land on the attached list and classifies them as non-conservation lands, in compliance with the provision of Minnesota Statutes 85.012; 92.461; 282.01 subd.8; 282.018 and other statutes that require the withholding of tax forfeited lands from sale.

REVIEW OF CVS WARRANTS

REVIEW OF AUDITOR WARRANTS

APPROVE PAYMENT TO COUNSEL FOR LEGAL SERVICES

CONSIDER COMMISSIONERS MILEAGE AND PER DIEMS - FEBRUARY 2023

CONSIDER FEBRUARY 21, 2023 BOARD MEETING MINUTES

CONSIDER REVISED PROCUREMENT POLICY

Discussion took place regarding section Electronic Payment Methods, the timing of payment, and the state statute for timing of payment. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried to approve the Procurement Policy as presented.

CONSIDER PERSONNEL POLICY REVISIONS

Discussion took place regarding the Crown Act and the Drug and Alcohol Free Workplace Policy. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried to approve the Personnel Policy revisions as presented.

CONSIDER BILLBOARD LEASES

CONSIDER HIGHWAY 23 LETTER OF SUPPORT

CONSIDER ATV PURCHASE

REGULAR AGENDA

CENTRAL MINNESOTA EMS REGION REPORT

Regional EMS Coordinator Marion Larson from the Emergency Medical Services presented information regarding the Emergency Medical Services initiatives and funding.

LAND SERVICES OFFICE

HOLD PUBLIC HEARING TO CONSIDER KENNEL LICENSE APPLICATION

Zoning Administrator Keenan Hayes presented the agenda item. A motion was made by Commissioner Reynolds, seconded by Commissioner Whitcomb, and unanimously carried to open the public hearing at 9:24 a.m. The applicant reviewed her application with the County Board. A motion was made by Commissioner Whitcomb, seconded by Commissioner Reynolds, and unanimously carried to close the public hearing at 9:25 a.m. A motion was made by Commissioner Whitcomb, seconded by Commissioner Oslin, and unanimously carried to approve the Kennel License application following staff recommendation on the conditions that animal control has an opportunity to inspect the site and the financial assurance is provided to Mille Lacs County within 30 days.

CONSIDER PLANNING COMMISSION RECOMMENDATIONS

Zoning Administrator Hayes reviewed the agenda item. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried to approve the planning commission recommendations.

CONSIDER MPCA REPLACING FAILING SEPTIC SYSTEMS GRANT

Zoning Administrator Hayes reviewed the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Reynolds, and unanimously carried to authorize the Land Services Department to apply for funding for the MPCA Replacing Failing Septic Systems Grant. Discussion took place regarding the number of failing septic systems and imminent threats within Mille Lacs County.

CONSIDER RESOLUTION 03-07-23-03: ADOPTING THE SNAKE RIVER COMPREHENSIVE WATERSHED MANAGEMENT PLAN

Zoning Administrator Hayes reviewed the agenda item. A motion was made by Commissioner Oslin, seconded by Commissioner Reynolds, and unanimously carried to table this agenda item until the March 21, 2023 County Board meeting. Discussion took place regarding required partners and their criteria for participation in the plan.

ADMINISTRATIVE SERVICES OFFICE

CONSIDER COUNTY ATTORNEY RESIGNATION

County Administrator Dillon Hayes reviewed the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Oslin, and unanimously carried to accept the resignation of County Attorney Joe Walsh effective March 1, 2023. Discussion took place regarding appointment of an interim County Attorney.

CONSIDER SOUTH MAINTENANCE FACILITY CONTRACTS

County Administrator Hayes reviewed the agenda item. A motion was made by Commissioner Reynolds, seconded by Commissioner Whitcomb, and unanimously carried to approve the South Maintenance Facility Contracts as presented.

PUBLIC WORKS

CONSIDER EQUIPMENT TRAILER PURCHASE

Public Works Director Kevin Schultz reviewed the agenda item. A motion was made by Commissioner Whitcomb, seconded by Commissioner Oslin, and unanimously carried to approve the purchase of the trailer for the amount of \$12,803.63.

COMMITTEE REPORTS

Commissioner Whitcomb attended the Association of Minnesota Counties legislative conference on February 22 where Governor Walz presented information regarding unemployment, broadband, and other issues facing Minnesota counties. He also attended the SCHSAC committee meeting. Commissioner Reynolds attended the Central MN Counsel on Aging.

ADJOURN

A motion was made by Commissioner Whitcomb, seconded by Commissioner Oslin, and unanimously carried to adjourn the meeting at 10:06 a.m.

WORK SESSION (COUNTY BOARD ROOM):

REVIEW VICTIM ASSISTANCE GRANT

ATTEST:

Dillon Hayes
County Administrator

Phil Peterson
County Board Chairperson