

WORK SESSION (COUNTY BOARD ROOM):

COUNTY ENGINEER'S REPORT

COUNTY ADMINISTRATOR'S REPORT

CALL MEETING TO ORDER

Board Chair Peterson called the meeting to order at 9:02 a.m., with the following commissioners present: Peterson, Oslin, Reynolds, Tellinghuisen and Whitcomb.

PLEDGE OF ALLEGIANCE

APPROVE THE AGENDA (ADDITIONS AND DELETIONS)

County Administrator Dillon Hayes requested to remove item 5.2. A motion was made by Commissioner Oslin, seconded by Commissioner Reynolds, and unanimously carried to approve the agenda with item 5.2 removed.

CONSENT AGENDA

Commissioner Dan Whitcomb requested to remove agenda item 4.1: Consider Payment to Counsel for Legal Services. A motion was made by Commissioner Oslin, seconded by Commissioner Tellinghuisen, and unanimously carried to approve the Consent Agenda as amended.

CONSIDER PAYMENT TO COUNSEL FOR LEGAL SERVICES

Discussion took place regarding the payment to Counsel for Legal Services. A motion was made by Commissioner Whitcomb, seconded by Commissioner Oslin, and unanimously carried to approve payment to Counsel for Legal Services.

CONSIDER JANUARY 17, 2023 COUNTY BOARD MEETING MINUTES

CONSIDER JANUARY 31, 2023 COUNTY BOARD MEETING MINUTES

CONSIDER PURCHASE OF SERVICE AGREEMENT FOR STERLING POINT SENIOR LIVING

CONSIDER RANDOM DRUG TESTING OF CONVICTED DRUG FELONS ON ECONOMIC ASSISTANCE PROGRAMS POLICY

CONSIDER PROMISING PRACTICES FAMILY HOME VISITING GRANT LETTER OF INTENT

CONSIDER RESOLUTION 02-07-23-01: APPROVAL OF CHARITABLE GAMBLING PERMIT

*Board of County Commissioners
Mille Lacs County, Minnesota*

Resolution No.: 02-07-23-01

RESOLUTION AUTHORIZING CHARITABLE GAMBLING

BE IT RESOLVED, that the Mille Lacs County Board of Commissioners does hereby approve granting an Exempt Permit for Rum River Longbeards to hold a Raffle in Milo Township at Northern Lights Ballroom & Banquet Center on March 11, 2023.

CONSIDER RESOLUTION 02-07-23-02: APPROVAL OF LIQUOR LICENSE

*Board of County Commissioners
Mille Lacs County, Minnesota*

Resolution No.: 02-07-23-02

RESOLUTION AUTHORIZING LIQUOR LICENSE

BE IT RESOLVED, that the Mille Lacs County Board of Commissioners does hereby approve granting a Liquor License for Gateway One Stop LLC to provide alcohol at their location in Onamia.

CONSIDER TOBACCO LICENSE FOR GATEWAY ONE STOP LLC

REVIEW OF CVS WARRANTS

REVIEW OF WARRANTS

CONSIDER PURCHASE OF VIEWSCAN 4 MICROFICHE SCANNER

CONSIDER PROGRAM COUNSELOR POSITION DESCRIPTION

REGULAR AGENDA

REVIEW AND INTRODUCE JANUARY NEW HIRES

County Administrator Dillon Hayes introduced the following new hires from January: Technical Support Specialist Jacob Graupman, County Engineer David Enblom, County Commissioner Dan Whitcomb, Assistant Technology Services Manager Ben Boyd, Building Maintenance Worker II John Feters, Building Maintenance Worker I Nick Enger, Corrections Officers Brittany Rutton and Liz Litke, and Office Support Specialist Tracy Wilson. Jacob Graupmann, Ben Boyd, Dan Whitcomb and Tracy Wilson were in attendance.

LAND SERVICES OFFICE

HOLD PUBLIC HEARING TO CONSIDER KENNEL LICENSE APPLICATION

CONSIDER RESOLUTION 02-07-23-03: CANCELLATION OF CONTRACT FOR DEED

County Auditor-Treasurer Brenda Eklund reviewed the agenda item with input from Deputy Auditor-Treasurer I Nancy Eibes. A motion was made by Commissioner Whitcomb, seconded by Commissioner Tellinghuisen, and unanimously carried to adopt resolution 02-07-23-03: Cancellation of Contract for Deed.

***Board of County Commissioners
Mille Lacs County, Minnesota***

Resolution No.: 02-07-23-03

CANCELLATION OF CONTRACT FOR DEED

WHEREAS, Minnesota Statutes § 282.01 Subdivision 3 (a) authorize the county board of commissioners and county auditor to sell tax-forfeited lands classified as nonconservation is it is advisable to do so; and

WHEREAS, the Mille Lacs County Board of Commissioners adopted Resolution 12-17-19-01 authorizing the sale on terms other than for cash only pursuant to Minnesota Statutes § 282.01 Subdivision 4 (a) for those lands with a basic sale price exceeding \$10,000, requiring execution of a contract for deed; and

WHEREAS, pursuant to Minnesota Statutes § 282.01 Subdivision 5, failure of the purchaser or any person claiming under the purchaser, to pay any of the deferred installments with interest, or the current taxes, or to comply with any conditions that may have been stipulated in the notice of sale or in the auditor's certificate herein provided for, shall constitute default; and the state may, by order of the county board, during the continuance of such default, declare such certificate canceled and take possession of such lands and may thereafter resell or lease the same in the same manner and under the

same rules as other lands forfeited to the state for taxes are sold or leased; and

WHEREAS, Glen Shivers purchased the property at 800 Main Street West, Onamia, PID 22-041-1320, on terms, and has since failed to pay the installments and/or comply with the conditions thereof; and

WHEREAS, when the county board shall have adopted a resolution ordering the cancellation of such certificate or certificates and the cancellation shall have been completed in accord with Minnesota Statutes § 282.40, then a reentry shall be deemed to have been made on the part of the state without any other act or deed, and without any right of redemption by the purchaser or any one claiming under the purchaser; and the original purchaser in default or any person claiming under the original purchaser, who shall remain in possession or enter thereon shall be deemed a willful trespasser and shall be punished as such.

NOW, THEREFORE, BE IT RESOLVED, that the Mille Lacs County Board of Commissioners hereby orders cancellation of the contract for deed with Glen Shivers for the purchase of the property at 800 Main Street West, Onamia, PID 22-041-1320.

CONSIDER RESOLUTION 02-07-23-04: CANCELLATION OF CONTRACT FOR DEED

County Auditor-Treasurer Brenda Eklund reviewed the agenda item with input from Deputy Auditor-Treasurer I Nancy Eibes. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried to adopt resolution 02-07-23-04: Cancellation of Contract for Deed.

**Board of County Commissioners
Mille Lacs County, Minnesota**

Resolution No.: 02-07-23-04

CANCELLATION OF CONTRACT FOR DEED

WHEREAS, Minnesota Statutes § 282.01 Subdivision 3 (a) authorize the county board of commissioners and county auditor to sell tax-forfeited lands classified as nonconservation is it is advisable to do so; and

WHEREAS, the Mille Lacs County Board of Commissioners adopted Resolution 12-17-19-01 authorizing the sale on terms other than for cash only pursuant to Minnesota Statutes § 282.01 Subdivision 4 (a) for those lands with a basic sale price exceeding \$10,000, requiring execution of a contract for deed; and

WHEREAS, pursuant to Minnesota Statutes § 282.01 Subdivision 5, failure of the purchaser or any person claiming under the purchaser, to pay any of the deferred installments with interest, or the current taxes, or to comply with any conditions that may have been stipulated in the notice of sale or in the auditor's certificate herein provided for, shall constitute default; and the state may, by order of the county board, during the continuance of such default, declare such certificate canceled and take possession of such lands and may thereafter resell or lease the same in the same manner and under the same rules as other lands forfeited to the state for taxes are sold or leased; and

WHEREAS, Michael Stigen purchased the property at 187 Fredrick Street, Foreston, PID 19-440-0100, on terms, and has since failed to pay the installments and/or comply with the conditions thereof; and

WHEREAS, when the county board shall have adopted a resolution ordering the cancellation of such certificate or certificates and the cancellation shall have been completed in accord with Minnesota Statutes § 282.40, then a reentry shall be deemed to have been made on the part of the state without any other act or deed, and without any right of redemption by the purchaser or any one claiming under the purchaser; and the original purchaser in default or any person claiming under the original purchaser, who shall remain in possession or enter thereon shall be deemed a willful trespasser and shall be punished as such.

NOW, THEREFORE, BE IT RESOLVED, that the Mille Lacs County Board of Commissioners hereby orders cancellation of the contract for deed with Michael Stigen for the purchase of the property at 187 Fredrick Street, PID 19-440-0100.

COUNTY SHERIFF'S OFFICE

CONSIDER PURCHASE OF SHERIFF/JAIL FIELD TRAINING SOFTWARE PROVIDED BY MDE INC

Administrative Jail Lieutenant Sherene Warner reviewed the agenda item with input from Sheriff Kyle Burton. Discussion took place regarding the purchase of Field Training Software. A motion was made by Commissioner Whitcomb, seconded by Commissioner Reynolds, and unanimously carried to approve the purchase of Sheriff/Jail Field Training Software provided by Mde Inc.

COUNTY ATTORNEY'S OFFICE

RESIGNATION OF COUNTY ATTORNEY

County Attorney Joe Walsh presented his intent to resign and his recommendation for replacement of his position.

ADMINISTRATIVE SERVICES OFFICE

CONSIDER WATCHGUARD FIREWALL PURCHASE

Technology Services Manager Michael Virnig reviewed the agenda item. Discussion took place regarding the purchase of a Firewall component. A motion was made by Commissioner Whitcomb, seconded by Commissioner Tellinghuisen, and unanimously carried to approve the purchase of the WatchGuard Firebox.

CONSIDER STAFF COMPUTER PURCHASE FOR 2023

Technology Services Manager Michael Virnig reviewed the agenda item. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried to approve the purchase of the staff computers.

CONSIDER THE PURCHASE AND INSTALLATION OF HISTORIC COURTHOUSE SIGNAGE

Facility and Fleet Operations Manager Noelan Lange reviewed the agenda item. Discussion took place regarding the signage in the Historic Courthouse. A motion was made by Commissioner Oslin, seconded by Commissioner Reynolds, and unanimously carried to approve the purchase and installation of Historic Courthouse Signage.

CONSIDER THE PURCHASE AND INSTALLATION OF EXTERIOR SIGNAGE FOR THE SOUTH MAINTENANCE FACILITY

Facility and Fleet Operations Manager Noelan Lange reviewed the agenda item. Discussion took place regarding the signage for the South Maintenance Facility. A motion was made by Commissioner Tellinghuisen, seconded by Commissioner Whitcomb, and unanimously carried to approve the purchase and installation of Exterior Signage for the South Maintenance Facility.

CONSIDER THE PURCHASE AND INSTALLATION OF A UNINTERRUPTIBLE POWER SUPPLY AND MAINTENANCE BYPASS FOR THE COMMUNITY AND VETERANS SERVICES BUILDING TECHNOLOGY SERVICES' EQUIPMENT ROOM

Facility and Fleet Operations Manager Noelan Lange reviewed the agenda item. Discussion took place regarding the Uninterruptible Power Supply. A motion was made by Commissioner Whitcomb, seconded by Commissioner Reynolds, and unanimously carried to approve the purchase and installation of a Uninterruptible Power Supply and Maintenance Bypass for the Community and Veterans Services Building Technology Services' Equipment Room.

CONSIDER DEPUTY ASSESSOR POSITION DESCRIPTION

County Administrator Dillon Hayes reviewed the agenda item. A motion was made by Commissioner Oslin, seconded by Commissioner Tellinghuisen, unanimously carried to approve the position description and recruit for the Deputy Assessor position.

CONSIDER RECRUITMENT OF 1 FTE FAMILY HOME VISITING COORDINATOR

County Administrator Dillon Hayes reviewed the agenda item with input from Community and Veterans Services Director Beth Crook. A motion was made by Commissioner Whitcomb, seconded by

Commissioner Reynolds, and unanimously carried to approve the recruitment of a full time Family Home Visiting Coordinator.

CONSIDER ENGINEERING PROJECT MANAGER JOB DESCRIPTION

County Administrator Dillon Hayes reviewed the agenda item. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried to approve the Project Manager job description.

CONSIDER REVISED CREDIT CARD POLICY

County Administrator Dillon Hayes reviewed the agenda item. Discussion took place regarding the Credit Card Policy. A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried to approve the revised Credit Card Policy.

CONSIDER RESOLUTION 02-07-23-05: SUPPORT OF EAST CENTRAL ENERGY'S BROADBAND PROJECT IN MILLE LACS COUNTY

County Administrator Dillon Hayes reviewed the agenda item. Discussion took place regarding the East Central Energy Broadband Project. A motion was made by Commissioner Reynolds, seconded by Commissioner Whitcomb, with Commissioners Reynolds, Tellinghuisen and Whitcomb in favor, and Commissioner Oslin voting against, to adopt resolution 02-07-23-05: Support of East Central Energy's Broadband Project in Mille Lacs County.

*Board of County Commissioners
Mille Lacs County, Minnesota*

Resolution No.: 02-07-23-05

SUPPORT OF EAST CENTRAL ENERGY'S BROADBAND PROJECT IN MILLE LACS COUNTY

WHEREAS, East Central Energy is working to provide efficient and affordable fiber broadband internet to its service area; and

WHEREAS, the mission is to provide high-speed internet to every home and business, fostering community vitality, affordable and quality health care, equitable education, a strong economy, and efficient government; and

WHEREAS, East Central Energy is applying for the Low-Density Pilot program as part of the Border-to-Border Broadband Development Grant Program. The Border-to-Border Broadband Development Grant Program funds the expansion of broadband service to areas of Minnesota that are unserved or underserved.

NOW, THEREFORE, BE IT RESOLVED, that the Mille Lacs County Board of Commissioners hereby endorses East Central Energy's Broadband Project to provide to fiber broadband internet to its service area.

BE IT FURTHER RESOLVED, that the Mille Lacs County Board of Commissioners hereby commits \$19,400 for the matching portion of the Low-Density Pilot program as part of the Border-to-Border Broadband Development Grant Program grants received in support of East Central Energy's Broadband Project.

CONSIDER RESOLUTION 02-07-23-06: COUNTY ASSESSOR APPOINTMENT

County Administrator Dillon Hayes reviewed the agenda item. A motion was made by Commissioner Oslin, seconded by Commissioner Tellinghuisen, and unanimously carried to approve Resolution 02-07-23-06: Appointment of Lisa Olson to the County Assessor position.

*Board of County Commissioners
Mille Lacs County, Minnesota*

Resolution No.: 02-07-23-06

APPOINTMENT OF COUNTY ASSESSOR

***WHEREAS,** Minnesota Statute 273.061 provides authority to the Mille Lacs County Board of Commissioners to fill the office of County Assessor by appointment, and*

***WHEREAS,** Lisa Olson accepted the position of County Assessor, with a start date of January 22, 2023.*

***NOW, THEREFORE, BE IT RESOLVED,** that the Mille Lacs County Board of Commissioners hereby appoints Lisa Olson as County Assessor effective February 7, 2023.*

CONSIDER POSTING & RECRUITMENT OF COUNTY ATTORNEY VACANCY

County Administrator Dillon Hayes reviewed the agenda item. A motion was made by Commissioner Oslin, seconded by Commissioner Tellinghuisen, and unanimously carried to approve Posting and Recruitment of the upcoming County Attorney Vacancy.

PUBLIC WORKS

CONSIDER MOU WITH MN4WDA

County Administrator Dillon Hayes reviewed the agenda item. A motion was made by Commissioner Oslin, seconded by Commissioner Reynolds, and unanimously carried to approve the MOU with MN4WDA.

CONSIDER SNOW BLOWER PURCHASE

Public Works Director Kevin Schultz reviewed the agenda item. Discussion took place regarding the purchase of a snow blower. A motion was made by Commissioner Tellinghuisen, seconded by Commissioner Whitcomb, and unanimously carried to approve the purchase of the Snow Blower.

COMMITTEE REPORTS

Commissioners Whitcomb and Reynolds reviewed committee reports.

ADJOURN

A motion was made by Commissioner Oslin, seconded by Commissioner Whitcomb, and unanimously carried to adjourn the meeting at 10:37 a.m.

WORK SESSION (COUNTY BOARD ROOM):

REVIEW 2022 BUDGET

ATTEST:

Dillon Hayes
County Administrator

Phil Peterson
County Board Chairperson