

WORK SESSION (COUNTY BOARD ROOM):

PUBLIC WORKS DISCUSSION

FACILITY OPERATIONS DISCUSSION

CALL MEETING TO ORDER

Board Chair Reynolds called the meeting to order at 9:03 a.m. Commissioners Wilhelm, Reynolds, Oslin, and Tellinghuisen were in attendance. Commissioner Peterson was absent.

PLEDGE OF ALLEGIANCE

APPROVE THE AGENDA (ADDITIONS AND DELETIONS)

A motion was made by Commissioner Wilhelm, seconded by Commissioner Tellinghuisen, and unanimously carried to accept the agenda as presented.

CONSENT AGENDA

A motion was made by Commissioner Oslin, seconded by Commissioner Wilhelm, and unanimously carried to approve the consent agenda with the clerical correction on item 4.9 listing Commissioner Reynolds as the Board Chair to sign the 1/4/2022 Board minutes.

REVIEW OF AUDITOR'S WARRANTS

CONSIDER SOLID OAK CONTRACT FOR PURCHASE OF
GUARDIANSHIP/CONSERVATORSHIP SERVICES

CONSIDER CY2022-2023 VOA CONTRACT

CONSIDER HOST COUNTY CONTRACT FOR NEXUS FAMILY HEALING

CONSIDER COMMUNITY HEALTH BOARD MEETING DATE

APPROVE PUBLIC HEARING TO AMEND THE DOG ORDINANCE 3-312, SUBD. 2

CONSIDER LETTER OF SUPPORT FOR EAST CENTRAL REGIONAL DEVELOPMENT
COMMISSION GRANT APPLICATION

CONSIDER DONATION

APPROVE 1/4/2022 MINUTES

REGULAR AGENDA

SHERIFF'S OFFICE

EMPLOYEE RECOGNITION - LIFE SAVING AWARD

Chief Deputy Kyle Burton presented Deputy Sheriff Dan Mott with a Life Saving Award.

ADMINISTRATIVE SERVICES OFFICE

EMPLOYEE OUTSTANDING SERVICE RECOGNITION

HR Coordinator Karly Feters presented the Outstanding Service Award to Legal Secretary Brittany Mueller, and recognized the award for Technical Support Specialist Edward Yost.

CONSIDER RESOLUTION 01-18-22-01: APPOINTMENT OF COUNTY RECORDER

County Coordinator Dillon Hayes reviewed the agenda item. A motion was made by Commissioner Wilhelm, seconded by Commissioner Tellinghuisen, and unanimously carried to approve Resolution 01-18-22-01.

CONSIDER RESOLUTION 01-18-22-02: APPROVING HELP AMERICA VOTE ACT GRANT
APPLICATION

Economic Development Manager Mike Wimmer reviewed the agenda item. A motion was made by Commissioner Oslin, seconded by Commissioner Wilhelm, and unanimously carried to approve Resolution 01-18-22-02.

CONSIDER RESOLUTION 01-18-22-03: 2022 DITCH LEVIES

County Coordinator Hayes reviewed the agenda item. A motion was made by Commissioner Wilhelm, seconded by Oslin, and unanimously carried to approve Resolution 01-18-22-03.

CONSIDER 2022-2026 COUNTY ROAD CAPITAL IMPROVEMENT PLAN

WSB Project Manager David Enblom reviewed the agenda item.

CONSIDER RESOLUTION 01-18-22-04: BRIDGE REPLACEMENT PRIORITIES

A motion was made by Commissioner Tellinghuisen, seconded by Commissioner Oslin, and unanimously carried to adopt Resolution 01-18-22-04.

CONSIDER RE-APPROVAL OF CVS COPIER PURCHASE

Technology Services Manager Michael Virnig reviewed the agenda item. A motion was made by Commissioner Wilhelm, seconded by Commissioner Oslin, and unanimously carried to approve the agenda item.

CONSIDER APPROVAL OF A THREE YEAR ELEVATOR SERVICE AGREEMENT

Facilities Operations Manager Noelan Lange reviewed the agenda item with the proposals received from OTIS, TKE, MEI, and All City Elevator. A motion was made by Commissioner Oslin, seconded by Commissioner Wilhelm, and unanimously carried to approve staff recommendation awarding the contract to OTIS.

CONSIDER APPROVAL TO REPAIR THE JUDGE'S ELEVATOR HOIST WAY AND PIT

Facilities Operations Manager Noelan Lange reviewed the agenda item with the proposals received from Otis Elevator Company. All City Elevator, MEI, and TKE. A motion was made by Commissioner Oslin, seconded by Commissioner Wilhelm, and unanimously carried to approve staff recommendation and complete necessary repairs with Otis Elevator Company

CONSIDER APPROVAL OF CIVIL ENGINEER CONTRACT FOR CAMPUS SIDEWALK IMPROVEMENTS

Facilities Operations Manager Noelan Lange reviewed the agenda item. A motion was made by Commissioner Wilhelm, seconded by Commissioner Oslin, and unanimously carried to approve the agenda item.

CONSIDER FILLING FAMILY HOME VISITING COORDINATOR VACANCY

Community & Veterans Services Director Beth Crook reviewed the agenda item, requesting to fill the vacancy as a 0.7FTE rather than a full-time position. Discussion took place regarding grant funding for the position. A motion was made by Commissioner Wilhelm, seconded by Commissioner Tellinghuisen, and unanimously carried to approve the agenda item.

CONSIDER DEPUTY SHERIFF VACANCY AND JOB POSTING

Chief Deputy Kyle Burton reviewed the agenda item with input from County Attorney Joe Walsh. A motion was made by Commissioner Wilhelm, seconded by Commissioner Tellinghuisen, and unanimously carried to approve the agenda item.

CONSIDER RECLASSIFICATION OF CONFIDENTIAL SECRETARY/RECORDS TECHNICIAN TO RECORDS LEAD

HR Coordinator Karly Fetters reviewed the agenda item. A motion was made by Commissioner Oslin, seconded by Commissioner Wilhelm, and unanimously carried to approve the agenda item.

CONSIDER RECLASSIFICATION OF CONFIDENTIAL SECRETARY/RECORDS TECH TO RECORDS SPECIALIST

HR Coordinator Karly Fetters reviewed the agenda item. A motion was made by Commissioner Wilhelm, seconded by Commissioner Tellinghuisen, and unanimously carried to approve the agenda item.

CONSIDER RECLASSIFICATION OF OFFICE SUPPORT ASSISTANT TO ADMINISTRATIVE OFFICE SUPPORT ASSISTANT

HR Coordinator Karly Fetters reviewed the agenda item with input from District Seven Supervisor Deb Anderson. A motion was made by Commissioner Oslin, seconded by Commissioner Wilhelm, and unanimously carried to approve the agenda item.

COMMITTEE REPORTS

Commissioner Oslin attended MRC. Commissioner Reynolds attended the Central Minnesota Area Transportation Area 3 meeting, which was held in conjunction with MNDOT. Commissioners Reynolds and Peterson attended the Rum River 1W1P January 10th public hearing.

ADJOURN

A motion was made by Commissioner Oslin, seconded by Commissioner Wilhelm, and unanimously carried to adjourn the meeting at 10:31 a.m.

WORK SESSION (COUNTY BOARD ROOM):

DISCUSS PERFORMANCE EVALUATIONS

DISCUSS PASSPORT EQUIPMENT

ATTEST:

Dillon Hayes
County Coordinator

David Oslin
County Board Chairperson