

CALL MEETING TO ORDER

Board Chair David Oslin called the meeting to order at 9:02 a.m. Commissioners Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson were in attendance.

PLEDGE OF ALLEGIANCE

APPROVE THE AGENDA (ADDITIONS AND DELETIONS)

County Coordinator Dillon Hayes reviewed supplemental documents for 4.1, 5.2, 5.3. A motion was made by Commissioner Wilhelm, seconded by Commissioner Reynolds and unanimously carried by a roll call vote to approve the agenda as amended.

CONSENT AGENDA

A motion was made by Commissioner Wilhelm, seconded by Commissioner Tellinghusien and unanimously carried by roll call vote to approve the Consent Agenda.

APPROVE 11/02/2021 COUNTY BOARD MEETING MINUTES

APPROVE 11/16/2021 COUNTY BOARD MEETING MINUTES

APPROVE PAYMENT TO COUNSEL FOR LEGAL SERVICES

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REGULAR AGENDA

SHERIFF'S OFFICE

CONSIDER OUTFITTING SQUAD CARS WITH FORFEITURE FUNDS

County Sheriff Don Lorge reviewed the agenda item. A motion was made by Commissioner Peterson, seconded by Commissioner Wilhelm and unanimously carried by roll call vote to approve outfitting squad cars with forfeiture funds.

ADMINISTRATIVE SERVICES OFFICE

CONSIDER REVISED POSITION DESCRIPTIONS FOR THE HISTORIC COURTHOUSE
RESTRUCTURE AND AUTHORIZE FILLING OF POSITIONS

Human Resources Coordinator Karly Feters reviewed the position descriptions. A motion was made by Commissioner Wilhelm, seconded by Commissioner Reynolds and unanimously carried by roll call vote to approve the revised position descriptions for the historic courthouse restructure and authorize filling of positions.

CONSIDER REVISED VETERANS SERVICES OFFICER AND NEW ASSISTANT VETERANS
SERVICES OFFICE POSITION DESCRIPTIONS, AND AUTHORIZE POSTING/FILLING

Human Resources Coordinator Feters reviewed the revised position descriptions with input from County Coordinator Hayes and Community and Veteran Services Director Beth Crook regarding the appropriate department for the Veterans Services Officer. A motion was made by Commissioner Wilhelm, seconded by Commissioner Tellinghuisen and unanimously carried by roll call vote to approve the position descriptions and authorize posting/filling.

REVIEW RECENT HIRES AND EMPLOYEE LEAVES/CHANGES

Human Resources Coordinator Feters reviewed recent hires and employee leaves/changes with the board. Introductions were made by Tanner Rieland and Stephen Lembke. No action necessary.

REVIEW WAGE COMPARISON DATA

Human Resources Coordinator Feters and County Coordinator Hayes reviewed the wage comparison data. No action necessary.

APPROVE MOA WITH TEAMSTERS REGARDING SCHEDULE FOR 911 COMMUNICATIONS
SPECIALISTS

Human Resources Coordinator Feters reviewed the MOA with Teamsters. A motion was made by Commissioner Peterson, seconded by Commissioner Wilhelm and unanimously carried by roll call vote to approve the MOA with Teamsters regarding the schedule for 911 communications specialists.

CONSIDER FILLING OFFICE SUPPORT SPECIALIST VACANCY

Human Resources Coordinator Feters reviewed the filing of an office support specialist vacancy. A motion was made by Commissioner Wilhelm, seconded by Commissioner Reynolds and unanimously carried by roll call vote to approve the filling of the office support specialist vacancy.

CONSIDER APPROVAL OF APPLICATION TO MN SECRETARY OF STATE VOTING
EQUIPMENT GRANT PROGRAM

Economic Development Manager Michael Wimmer reviewed the application with input from IT Manager Michael Virnig. County Coordinator Hayes had input regarding budget impact, funding sources and value to the Auditor-Treasurer's office. A motion was made by Commissioner Wilhelm, seconded by Commissioner Tellinghuisen and unanimously carried by roll call vote to approve the

application to MN Secretary of State voting equipment grant program.

ATTORNEY'S OFFICE

APPROVE CRIMINAL JUSTICE DATA NETWORK AGREEMENT RENEWALS

County Coordinator Hayes and County Sheriff Lorge reviewed the agreement renewals. A motion was made by Commissioner Peterson, seconded by Commissioner Reynolds and unanimously carried by roll call vote to approve the criminal justice data network agreement renewals.

COMMITTEE REPORTS

Commissioner Oslin attended the Snake River Policy Committee where they reviewed updates for the County Board, public comment timeline, and more process/ application details.

ADJOURN

A motion was made by Commissioner Wilhelm, seconded by Commissioner Tellinghuisen and unanimously carried by roll call vote to adjourn at 9:57 a.m.

WORK SESSION (COUNTY BOARD ROOM):

2022 BUDGET REVIEW

2022 BUILDING INSPECTION CONTRACT

ATTEST:

Dillon Hayes
County Coordinator

David Oslin
County Board Chairperson