

WORK SESSION (COUNTY BOARD ROOM):

HR UPDATES

COORDINATOR UPDATES

CALL MEETING TO ORDER

Board Chair David Oslin called the meeting to order at 9:03 a.m. Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson were all in attendance.

PLEDGE OF ALLEGIANCE

APPROVE THE AGENDA (ADDITIONS AND DELETIONS)

County Coordinator Dillon Hayes stated that the Historical Society would also provide a presentation in association with agenda item 5.1, Presentation of Information: Annual Appropriation Requests. Cmsr Reynolds motioned to accept the agenda as amended; Cmsr Wilhelm seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CONSENT AGENDA

A motion was made by Cmsr Wilhelm, seconded by Cmsr Peterson, to approve the following consent agenda items. A roll call vote was called; Commissioners Wilhelm, Reynolds, Oslin, Tellinghuisen and Peterson voted aye. Motion carried.

APPROVE 8/27/2021 COUNTY BOARD MINUTES

APPROVE 9/7/2021 COUNTY BOARD MEETING MINUTES

REVIEW OF AUDITOR'S WARRANTS

APPROVE PAYMENT TO COUNSEL FOR LEGAL SERVICES

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APPROVE COMMISSIONERS MILEAGE AND PER DIEMS - SEPTEMBER 2021

CONSIDER CENTRAL MINNESOTA EMERGENCY MEDICAL SERVICES REGIONS
AGREEMENT

INFORMATION ONLY: INTERIM AMERICAN RESCUE PLAN REPORT

REGULAR AGENDA

ADMINISTRATIVE SERVICES OFFICE

PRESENTATION OF INFORMATION: ANNUAL APPROPRIATION REQUESTS

County Coordinator Hayes reviewed the annual appropriation requests and provided the opportunity for area non-profit organizations to present their requests. East Central Regional Library (ECRL) Assistant Director Carla Lydon provided a presentation concerning the impact of ECRL libraries within Mille Lacs County. County Fair Board President Michele McPherson provided insight concerning the Mille Lacs County Fair. Initiative Foundation Vice President Don Hickman provided a presentation concerning the impact of the Initiative Foundation. Janet Oaks with the Historical Society provided an overview of the Historical Society's status.

PRESENTATION OF INFORMATION: REVIEW RECENT NEW HIRES, PROMOTIONS, AND
RESIGNATIONS

HR Coordinator Karly Fethers reviewed the list of new hires, employee leaves, and employee transitions.

CONSIDER SPECIAL COUNTY BOARD MEETING FOR September 29, 2021

County Coordinator Hayes reviewed the request to set a Special Board Meeting at 9:00 a.m. on Wednesday, 9/29/2021, to set the preliminary levy. Cmsr Peterson motioned to approve a Special County Board Meeting on Wednesday, 9/29/2021 at 9:00 a.m.; Cmsr Tellinghuisen seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CONSIDER FILLING VACANT OFFICE SUPPORT SPECIALIST POSITION IN COMMUNITY & VETERANS SERVICES

HR Coordinator Feters reviewed the request to fill a vacant Office Support Specialist position in Community & Veterans Services. Community & Veterans Services Director Beth Crook reviewed current staffing levels and needs of the department. Cmsr Wilhelm motioned to approve filling the Office Support Specialist vacancy; Cmsr Reynolds seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

APPROVE MILLE LACS COUNTY CLASSIFICATION/COMPENSATION STUDY RESULTS

HR Coordinator Feters reviewed the classification/compensation study results. Feters noted that grade changes occurred for the Transport/Court Security Deputy Sheriff and the Highway Maintenance Work Foreman positions. Cmsr Peterson motioned to approve the Mille Lacs County Classification/Compensation Study Results; Cmsr Wilhelm seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

APPROVE REVISED LAND SERVICES DIRECTOR POSITION DESCRIPTION & AUTHORIZE FILLING VACANCY

HR Coordinator Feters reviewed the proposed Land Services Director position description revisions. Discussion occurred among the commissioners concerning the reallocation and reassignment of the duties associated with the Land Services Director position. Cmsr Wilhelm motioned to approve the Revised Land Services Director Position Description and Authorize Filling Vacancy; Cmsr Peterson seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CONSIDER REVISED SENIOR HIGHWAY MAINTENANCE WORKER POSITION DESCRIPTION

HR Coordinator Feters noted the alterations to the Senior Highway Maintenance Worker position description. Cmsr Wilhelm motioned to approve the Revised Senior Highway Maintenance Worker Position Description; Cmsr Tellinghuisen seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CONSIDER SEASONAL HIGHWAY MAINTENANCE WORKER POSITION DESCRIPTION

HR Coordinator Feters reviewed the Seasonal Highway Maintenance Worker position description. Cmsr Peterson motioned to approve the Seasonal Highway Maintenance Worker Position Description; Cmsr Wilhelm seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CLOSE MEETING TO DISCUSS LABOR NEGOTIATIONS STRATEGY

A motion was made by Cmsr Wilhelm to close the meeting at 12:20 p.m., in accordance with Minnesota Statute 13D.03; the meeting was closed to discuss labor negotiation strategy. Cmsr Tellinghuisen seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen and Peterson voted aye. Motion carried. Cmsr Reynolds motioned to reopen the meeting at 12:49 p.m.; Cmsr Tellinghuisen seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen and

Peterson voted aye. Motion carried.

COUNTY AUDITOR-TREASURER

CONSIDER DEMOLITION OF TAX-FORFEITED PROPERTY

County Coordinator Hayes introduced the request to demolish a structure located at 35647 125th Avenue, Onamia, MN (PID 14-240-0080). Cmsr Peterson motioned to approve the demolition of a structure located on parcel 14-240-0080; Cmsr Reynolds seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen and Peterson voted aye. Motion carried.

APPROVE REVISED TOBACCO ORDINANCE

County Coordinator Hayes reviewed the revised Tobacco Ordinance, including the removal of the flavored tobacco product ban section. Hayes noted that the proposed ordinance would mirror the State ordinance and have no additional restrictions. Hayes stated that the angulation of Section 3-608 concerning "penalties," would be revised to match the State ordinance and be presented to the County Board for approval in the future. Cmsr Peterson motioned to table the Revised Tobacco Ordinance so it can be revised to mirror the State ordinance and have no additional restrictions; Cmsr Tellinghuisen seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen and Peterson voted aye. Motion carried.

SHERIFF'S OFFICE

CONSIDER RENEWAL OF MOTOROLA SERVICE AGREEMENT

Sheriff Don Lorge and PSAP Manager Andrew Beckstrom reviewed the annual renewal of the Motorola Service Agreement. Cmsr Reynolds motioned to approve the Renewal of the Motorola Service Agreement; Cmsr Wilhelm seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CONSIDER DISPOSAL OF FEMA TRAILER

Sheriff Lorge reviewed the request to dispose of the 1997 Gulf Stream Travel Trailer received from FEMA following Hurricane Katrina. Lorge noted that the trailer had substantial water damage and a black mold infestation. Cmsr Wilhelm motioned to approve the Disposal of the FEMA Trailer; Cmsr Reynolds seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

PUBLIC WORKS

CONSIDER 2022 PUBLIC WORKS EQUIPMENT RATES

County Engineer Neal Knopik reviewed proposed Public Works equipment rates. Discussion occurred among the commissioners concerning the various equipment and expenses. Cmsr Wilhelm motioned to

approve the 2022 Public Works Equipment Rates; Cmsr Reynolds seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CONSIDER CITY OF BOCK CSAH 1 ROAD CLOSURE

County Engineer Knopik reviewed the City of Bock's retroactive request to close CSAH 1. Cmsr Wilhelm motioned to retroactively approve the CSAH 1 Road Closure for September 18, 2021; Cmsr Tellinghuisen seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CONSIDER USING LOST FUNDS FOR 2021 PUBLIC WORKS EQUIPMENT PURCHASES

County Engineer Neal Knopik and Senior Highway Maintenance Superintendent Kevin Schultz presented the request to utilize Local Options Sales Tax (LOST) funds for the purchase of 2021 Public Works equipment. Cmsr Wilhelm motioned to approve the use of LOST Funds to Purchase 2021 Public Works Equipment and Future Snowplow Purchases; Cmsr Tellinghuisen seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CONSIDER LOADER PURCHASE USING CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT (CRRSAA) FUNDS.

County Engineer Knopik reviewed the proposed purchase of a loader with the use of Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA). Cmsr Wilhelm motioned to approve the use of CRRSAA Funds for the Purchase of a New CAT 938M Front End Loader; Cmsr Tellinghuisen seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CONSIDER 2021 GRAVEL CRUSHING CONTRACTS

County Engineer Knopik reviewed the gravel crushing proposal. Knopik noted that the recommended action was amended to accept the Knife River bid for the state pit for 2021, and the Sidewic & Gardner pit dependent upon negotiations from the contractor to ensure conformance with the RFP. Cmsr Wilhelm motioned to accept the Knife River bid for the 2021 State Pit and the Sidewic and Gardner Pit Dependent upon Negotiations; Cmsr Reynolds seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CONSIDER AMENDMENT TO SRF'S CSAH 1 SLOPE REPAIR ENGINEERING CONTRACT

County Engineer Knopik presented the amendment to SRF's CSAH 1 Slope Repair Engineering Contract. Cmsr Wilhelm motioned to approve the SRF CSAH 1 Slope Repair Engineering Contract Amendment; Cmsr Peterson seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, and Peterson voted aye. Cmsr Tellinghuisen voted nay. Motion carried.

CONSIDER AMENDMENT TO SEH INC. CSAH 2/32 PROJECT CONTRACT

SEH Inc. Representative Greg Anderson presented amendment information concerning the CSAH 2 and CSAH 32 Project Contract. Discussion occurred among the commissioners concerning the quality of the project, liquidated damages, and associated charges. Cmsr Wilhelm motioned to table the SEH Inc. CSAH 2/32 Project Contract Amendment; Cmsr Reynolds seconded. A roll call vote was called; Cmsrs

Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

COMMITTEE REPORTS

Cmsr Reynolds noted that Pine County Cmsr Steve Shafey passed away after serving 12 years on the County Board. Cmsr Tellinghuisen attended the MRC meeting. Cmsr Peterson attended the East Central Solid Waste meeting, where they reviewed a fire in the Cambridge transfer station that will need to be fixed. The group is also starting to plan for a bigger building for transport. Commissioner Oslin attended the AMC meeting in Alexandria, where he served as the Public Safety Committee representative. Cmsr Oslin noted at the AMC meeting, discussion occurred concerning how populations in State prisons have decreased.

ADJOURN

Cmsr Wilhelm motioned to adjourn the meeting at 12:58 p.m.; Cmsr Tellinghuisen seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

WORK SESSION (COUNTY BOARD ROOM):

CAPITAL IMPROVEMENT PLAN

2022 BUDGET

ATTEST:

Dillon Hayes
County Coordinator

David Oslin
County Board Chairperson