

WORK SESSION (COUNTY BOARD ROOM):

HR UPDATES

CALL MEETING TO ORDER

Chairperson Oslin called the meeting to order at 9:00 a.m. with the following members present: Commissioners Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVE THE AGENDA (ADDITIONS AND DELETIONS)

Cmsr Wilhelm motioned to approve the agenda as presented; Cmsr Reynolds seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Tellinghuisen, Peterson, and Oslin voted aye. Motion carried.

CONSENT AGENDA

Cmsr Peterson motioned to approve the consent agenda; Cmsr Wilhelm seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

APPROVE 8/9/2021 COUNTY BOARD MEETING MINUTES

APPROVE 8/17/2021 COUNTY BOARD MEETING MINUTES

REVIEW OF AUDITOR'S WARRANTS IN THE AMOUNT OF \$511,091.22

APPROVE PAYMENT TO COUNSEL FOR LEGAL SERVICES

APPROVE PAYMENT TO COUNSEL FOR LEGAL SERVICES

APPROVE COMMISSIONERS' MILEAGE AND PER DIEMS - AUGUST 2021

APPROVE TOBACCO LICENSE

CONSIDER MOA TO HOST ST. CLOUD STATE UNIVERSITY INTERNS

CONSIDER RADIOLOGICAL EMERGENCY PREPAREDNESS (REP) GRANT AGREEMENT

CONSIDER APPROVAL OF JOINT POWERS AGREEMENT FOR DOMESTIC VIOLENCE
TREATMENT COURT

CONSIDER RESOLUTION NO. 09-07-2021-01, AUTHORIZING ADMINISTRATION OF MN
HOUSING FINANCE AGENCY'S FAMILY HOMELESS PREVENTION & ASSISTANCE
PROGRAM

REGULAR AGENDA

COUNTY AUDITOR-TREASURER

TOBACCO ORDINANCE PUBLIC HEARING

County Coordinator Dillon Hayes reviewed the proposed modifications to the tobacco ordinance. Hayes noted that the final version of the ordinance would be brought to the County Board for approval on September 21, 2021. Cmsr Reynolds motioned to open the public hearing at 9:03 a.m.; Cmsr Tellinghuisen seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Tellinghuisen, Peterson, and Oslin voted aye. Motion carried.

John McPherson
5085 Highway 23
Ogilvie, MN 56358
John McPherson stated that he is not in favor of the ordinance.

Dave Broberg
135 9th St NW
Milaca, MN 56353
Dave Broberg, owner of D&L Express Convenience Store in Foreston, MN, stated that he is not in favor of the ordinance.

County Coordinator Dillon Hayes reviewed a written correspondence that was not in favor of the

ordinance.

Katie Zenz, representative of Broberg's Country Store in Milaca, MN spoke at the public hearing and is not in favor of the ordinance. All of the members who spoke at today's meeting are not in support of the ban of the flavored tobacco products, and would like the county to defer to the state law for restrictions.

Cmsr Wilhelm motioned to close the public hearing at 9:11 a.m.; Cmsr Reynolds seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Tellinghuisen, Peterson, and Oslin voted aye. Motion carried.

Discussion took place regarding the ordinance and feedback. County Coordinator Hayes asked the County Board for recommendations on the ordinance to bring to the 9/21/2021 Board meeting for review. Cmsr Reynolds recommended removing the flavored tobacco restriction from the ordinance and adopting the state language in the Mille Lacs County ordinance.

SHERIFF'S OFFICE

PRESENTATION OF INFORMATION: RECOGNIZE STAFF FOR EXCEPTIONAL WORK

Chief Deputy Kyle Burton reviewed a recent incident in the Sheriff's Office, handled with excellent skill and bravery by Deputy Sheriffs Ethan Meyer and Caleb Sawatsky. Chief Deputy Burton presented Deputy Meyer and Deputy Sawatsky with life-saving awards. The deputies were recognized by members present and shook the hands of the Board members.

CONSIDER FUNDRAISING FOR K9 UNIT

Chief Deputy Burton stated that each K-9 is at least six (6) years of age; normal retirement is near the age of eight (8) years. Burton stated that the Sheriff's Office would like to begin fundraising to offset the cost of replacing one or both K-9s in the future. Cmsr Wilhelm motioned to approve Fundraising for the K-9 Unit; Cmsr Tellinghuisen seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Tellinghuisen, Peterson, and Oslin voted aye. Motion carried.

CONSIDER DISPOSAL OF OUTDATED SHERIFF'S OFFICE EQUIPMENT

Chief Deputy Burton stated that the Sheriff's Office wishes to dispose of various old emergency and office equipment. Burton stated that the equipment is either significantly outdated or unusable and has no resale value; the anticipated disposal fee would be less than \$300. Cmsr Wilhelm motioned to approve the disposal of outdated Sheriff's Office equipment; Cmsr Reynolds seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Tellinghuisen, Peterson, and Oslin voted aye. Motion carried.

ADMINISTRATIVE SERVICES OFFICE

APPROVE RECLASSIFICATION OF ADMINISTRATIVE OFFICE SUPPORT SPECIALIST TO EMPLOYEE RELATIONS SPECIALIST

HR Coordinator Karly Feters introduced the request for the reclassification of the Administrative Office Support Specialist to Employee Relations Specialist. Feters noted that there would also be a 3%

pay increase. Cmsr Wilhelm motioned to approve the reclassification of the Administrative Office Support Specialist to Employee Relations Specialist; Cmsr Peterson seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Tellinghuisen, Peterson, and Oslin voted aye. Motion carried.

REVIEW AND APPROVE COUNTY COORDINATOR EMPLOYMENT AGREEMENT

HR Coordinator Fetters reviewed the County Coordinator Employment Agreement. Fetters stated that starting August 28, 2021, the proposed salary would be \$3,923.20 per pay period, with increases thereafter in accordance with the Mille Lacs County Personnel Policy and the Uniform Pay Scale. Cmsr Reynolds motioned to approve the County Coordinator Employment Agreement; Cmsr Tellinghuisen seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Tellinghuisen, Peterson, and Oslin voted aye. Motion carried.

APPROVE REVISED CHS ADMINISTRATOR JOB DESCRIPTION

HR Coordinator Fetters presented the proposed Community Health Services (CHS) Administrator job position description. Cmsr Wilhelm motioned to approve the Community Health Services Administrator position description; Cmsr Reynolds seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

ACCEPT RESIGNATION OF COUNTY ENGINEER AND AUTHORIZE POSTING THE RESULTING VACANCY

HR Coordinator Fetters reviewed the resignation of County Engineer Neal Knopik effective 9/24/2021 and requested posting the County Engineer vacancy. Cmsr Peterson motioned to accept the resignation of the County Engineer Neal Knopik, with regrets, and authorize posting of the County Engineer; Cmsr Reynolds seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

APPROVE REVISED COUNTY AUDITOR-TREASURER JOB DESCRIPTION

HR Coordinator Fetters reviewed revised County Auditor-Treasurer position description. Cmsr Reynolds motioned to approve the revised County Coordinator position description; Cmsr Wilhelm seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CONSIDER FORWARD REFUNDING BOND

County Coordinator Hayes discussed the PFM suggestion to forward refund the bond, which would restructure the 2014 bond issue and save the County approximately \$190,000 through the end of the debt service in 2029. Cmsr Wilhelm motioned to adopt Resolution No. 09-07-2021-02 and approve Forward Refunding the Bond; Cmsr Peterson seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

LAND SERVICES OFFICE

CONSIDER CONDITIONAL USE PERMIT APPLICATION FOR MILO TOWNSHIP TO OPERATE A TOWN HALL

Land Services Director/Land Commissioner Chris Berg introduced the Conditional Use Permit request for Milo Township to operate a Town Hall. Cmsr Peterson motioned to approve the Milo Township Conditional Use Permit with the Planning Commission conditions; Cmsr Wilhelm seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CONSIDER NOTICE TO PROCEED FOR COUNTY DITCH 2 REPAIR PROJECT

Land Services Director/Land Commissioner Berg reviewed the proposed Notice to Proceed. Cmsr Wilhelm motioned to approve the Notice to Proceed in accordance with the Public Drainage Infrastructure and Bid Alternates 1 & 2, as detailed in the contract; Cmsr Tellinghuisen seconded. A roll call vote was called; Cmsrs Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

COMMITTEE REPORTS

Cmsr Reynolds reviewed the East Central Regional Development Commission meeting and handed out material promoting the Scenic Byway. She stated the committee will next be looking for input for upcoming projects.

ADJOURN

Cmsr Wilhelm motioned to adjourn the meeting at 9:46 a.m.; Cmsr Tellinghuisen seconded. A roll call vote was taken; Cmsrs Wilhelm, Reynolds, Tellinghuisen, Peterson, and Oslin voted aye.

WORK SESSION (COUNTY BOARD ROOM):

SOIL AND WATER CONSERVATION DISTRICT 2022 BUDGET DISCUSSION

2022 BUDGET REVIEW

COUNTY COORDINATOR UPDATES

ATTEST:

Dillon Hayes
County Coordinator

David Oslin
County Board Chairperson

