

Chairperson Oslin called the meeting to order at 9:01 a.m., with the following members present: Commissioners Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson. The Pledge of Allegiance was recited.

Assistant County Administrator Holly Wilson introduced three (3) supplemental documents and one (1) add-on agenda request items to the County Board:

- 4.7 Approve Payment to Counsel for Legal Services-Supplemental Document
- 5.1 Central MN Jobs & Training Services (CMJTS) Annual Presentation-Supplemental Document
- 5.5 Approve Liquor, Beer & Wine Licenses-Supplemental Document
- 5.11 Authorize Closure of County Roads 29 & 31 in Princeton on June 10, 2021

Cmsr Reynolds motioned to accept the agenda as amended; Cmsr Wilhelm seconded. A roll call vote was called; Cmsr Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

CONSENT AGENDA

Cmsr Reynolds pulled agenda item 4.1 and noted a grammatical error Cmsr Wilhelm approved the agenda with that item pulled, Cmsr Peterson seconded. Cmsr Reynolds approved the minutes with that item amended, Cmsr Peterson seconded. A roll call vote was called: Commissioners Wilhelm, Reynolds, Tellinghuisen, Oslin and Peterson voted aye. Motion carried.

- Approve 05/04/2021 County Board Meeting Minutes
- Review of Auditor's Warrants
- April 2021 Jail Housing Report
- Approve Abatement Application
- Approve Mille Lacs County and Onamia School District Agreement
- Consider Approval of Small Cities Development Program Grant Program Policies
- Approve Payment to Counsel for Legal Services
- Accept Minnesota DNR Reimbursement Grant of \$3,875.00

CENTRAL MN JOBS & TRAINING SERVICES (CMJTS) ANNUAL PRESENTATION

CMJTS presented information to the County Board in a PowerPoint that was shared with the County Board and to the public during the meeting. Cmsr Oslin asked when they anticipate being open, Diana stated they are currently operating by appointment only and hope to be fully open July 15, 2021. The County Board called for a short break at 9:42 a.m. The meeting resumed at 9:45 a.m.

CONSIDER RESOLUTION NO. 05-18-21-01 TO AUTHORIZE SPONSORSHIP OF OHM TRAILS

Land Services Director-Land Commissioner Chris Berg presented the resolution. Commissioner Wilhelm asked if the county is the host to the contract. Berg stated that the County funnels the money from the host to the club, similar to the other grant-made programs that we sponsor. Commissioner Wilhelm motioned to Adopt Resolution No. 05-18-21-01, to Authorize Sponsorship of OHM Trails, Commissioner Reynolds seconded. A roll call vote was called: Commissioners Wilhelm, Reynolds, Tellinghuisen, Oslin and Peterson voted aye. Motion carried.

APPROVE BID FOR SAP 048-616-014 (CSAH 16 BOX CULVERT)

County Engineer Neal Knopik presented the bids that were received. Knopik recommended awarding to the low bidder and begin project right away. Commissioner Wilhelm asked if this also had state funding that was approved. Knopik stated that there was state funding. Commissioner Tellinghuisen asked where the remaining funds for the project would come from. Knopik stated that there were funds in the CSAH funds. Commissioner Tellinghuisen asked who would be inspecting the project. Knopik stated County staff will be inspecting. Commissioner Wilhelm motioned to award project SAP 048-616-014 (CSAH 16 Box Culvert) to Houle Excavating, LLC, Commissioner Tellinghuisen seconded. A roll call vote was called: Commissioners Wilhelm, Reynolds, Tellinghuisen, Oslin and Peterson voted aye. Motion carried.

CONSIDER REPLACING SOUTH FLEET PARKING LOT AND REPAIR FENCE

Facilities Operations Manager Noelan Lange reviewed the item and the difficulties with getting materials for the maintenance of the fence. The agreement on the deed specifies the type of fence required. Lange suggested removing the fence on the fleet vehicle parking lot and repair these materials to use on the CVS fence. In place of the fleet vehicle fence, Lange suggests replacing it with a more

Tuesday, May 18, 2021

durable chain link fence due to lower price and maintenance. This agenda item requests two actions: replace one fence and repair the other. Commissioner Oslin asked what the cost would be for both items. Lange stated that the Capital Plan allowed for \$7,000 and the rest would come out of the maintenance budget. Commissioner Reynolds asked about the timeline for the repairs/replacement. Lange stated that the project would begin by the end of June. Commissioner Wilhelm motioned to approve Replacing South Fleet Parking Lot Fence and Repair Fence, Commissioner Reynolds seconded. A roll call vote was called: Commissioners Wilhelm, Reynolds, Tellinghuisen, Oslin and Peterson voted aye. Motion carried.

APPROVE LIQUOR, BEER & WINE LICENSES

County Auditor Treasurer Eric Bartusch reviewed the add-on documentation. Commissioner Tellinghuisen motioned to approve the Liquor, Beer & Wine Licenses, Commissioner Wilhelm seconded. Roll call vote was called; Commissioners Wilhelm, Reynolds, Tellinghuisen, Oslin and Peterson voted aye. Motion carried.

CONSIDER COUNTY COORDINATOR POSITION DESCRIPTION

Assistant County Administrator Holly Wilson reviewed the item. Oslin asked for clarification on the grade of pay, Wilson responded. Commissioner Reynolds motioned to approve the County Coordinator Position Description; Commissioner Wilhelm seconded. A roll call vote was called: Commissioner Peterson voted nay, Commissioners Wilhelm, Reynolds, Tellinghuisen and Oslin voted aye. Motion carried.

CONSIDER RESOLUTION NO. 05-18-2021-02 ABANDONING COUNTY ADMINISTRATOR PLAN OF GOVERNMENT

Assistant County Administrator Holly Wilson noted the agenda item number is incorrect but the resolution number is correct. Wilson presented the two resolution options. Discussion took place regarding the two resolutions. Commissioner Wilhelm motioned to Adopt Resolution B with 3 resolves to move immediately to County Coordinator plan of government, Commissioner Tellinghuisen seconded. County Attorney Joe Walsh noted the Board needs to consider who they will be appointing. Commissioner Reynolds asked if it has to be someone from the county. Walsh responded that it can be an employee/officer of the county but it does not have to be. A roll call vote was called: Commissioner Peterson voted nay, Commissioners Wilhelm, Reynolds, Tellinghuisen and Oslin voted aye.

Walsh noted the resolution was passed appointing Holly Wilson and she has declined. Walsh stated that a contract would need to be created if the appointed Coordinator was someone outside of the County. Commissioner Reynolds suggested appointing Lisa Herges as the Interim County Coordinator. Walsh stated he had called Lisa Herges to confirm if she would accept the position and Lisa stated she would accept on a temporary interim basis. The contract would need to be on a separate agenda. Discussion took place on an emergency meeting. Commissioner Wilhelm motioned for an Emergency Board Meeting on Friday, May 21 at 8:00am, Commissioner Reynolds seconded. A roll call vote was called: Commissioners Wilhelm, Reynolds, Tellinghuisen, Oslin and Peterson voted aye. Motion carried.

Wilson also stated she thought it was important to inform the Board that she will be submitting her resignation today with her last day of employment being June 18.

CONSIDER REAPPOINTMENT OF COUNTY ENGINEER PURSUANT TO MINNESOTA STATUTE 163.07

Assistant County Administrator Holly Wilson reviewed the 4-year term required by statute, this appointment is required in May of the year in which the term expires and the current term expires July, 2021. Commissioner Reynolds motioned to approve the Reappointment of County Engineer Pursuant to Minnesota Statute 163.07, Commissioner Peterson seconded. A roll call vote was called: Commissioner Tellinghuisen voted nay, Commissioners Wilhelm, Reynolds, Oslin and Peterson voted aye. Motion carried.

CONSIDER REVISED COUNTY AUDITOR-TREASURER POSITION DESCRIPTION

Assistant County Administrator Holly Wilson reviewed the revision. The Personnel Policy allows an appeal of reclassifications; the appeal was successful and the grade changed from Grade R to a Grade S as recommended by the County's consultant. Commissioner Wilhelm asked for clarification on the changes, Wilson stated the consultant requires documentation as part of this request. Financial pieces included in the position and diversity of duties were listed as the reason for consultant changes based on the appeal. Commissioner Peterson motioned to approve the Revised County Auditor-Treasurer Position Description with an effective date of April 20, 2021; Commissioner Reynolds seconded. A roll call vote

Tuesday, May 18, 2021

was called; Commissioners Wilhelm, Reynolds, Tellinghuisen, Oslin and Peterson voted aye. Motion carried.

AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE REPAIR OF COUNTY DITCH 2

Land Services Director-Land Commissioner Chris Berg reviewed the agenda item. Berg stated that an informational public meeting will be held between bid opening and recommendation of the bid award. Commissioner Peterson motioned to approve the Advertisement for Bids for the Repair of County Ditch 2, Commissioner Reynolds seconded. A roll call vote was called; Commissioner Wilhelm abstained as part of ditch committee, Commissioners Reynolds, Tellinghuisen, Oslin and Peterson voted aye. Motion carried.

AUTHORIZE CLOSURE OF COUNTY ROADS 29 & 31 IN PRINCETON ON JUNE 10, 2021

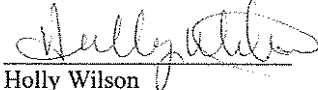
County Engineer Neal Knopik reviewed the closure for Rum River Festival Parade on 6/10/2021. Knopik recommends authorization of closure for the festival. Commissioner Reynolds approved the Closure of County Roads 29 & 31 in Princeton on June 10, 2021, Commissioner Tellinghuisen seconded. Commissioner Wilhelm stated the Resolution states June 8th and it should be the 10th. Commissioner Wilhelm motioned to table the Closure of County Roads 29 & 31 in Princeton on June 10, 2021, Commissioner Tellinghuisen seconded. A roll call vote was called: Commissioners Wilhelm, Reynolds, Tellinghuisen, Oslin and Peterson voted aye. Motion carried.

COMMITTEE REPORTS

None.

Cmsr Wilhelm motioned to adjourn the meeting 10:33 a.m.; Cmsr Tellinghuisen seconded. A roll call vote was called; Cmsr Wilhelm, Reynolds, Oslin, Tellinghuisen, and Peterson voted aye. Motion carried.

ATTEST:


Holly Wilson
Assistant County Administrator


David Oslin
County Board Chairperson